

Ocean Pines Executive Council
Meeting Agenda – 3/28/2024
7:00pm



1. Call to order – President
2. Introductions – Around the room
3. Review minutes from previous Executive Council meeting held 12/06/2022
4. Committee application process review – President
5. Conduct and format of committee meetings – Parliamentarian
 - a. Role of Liaison Resolution C-01 section 3(b)(2)
 - b. Process for submitting meeting minutes
6. Discussion/highlights of Annual Reports – Committee Chairs / Designee
 - a. Aquatics
 - b. Architectural Review
 - c. Budget and Finance
 - d. By-Laws and Resolutions
 - e. Communications
 - f. Elections
 - g. Environmental and Natural Assets
 - h. Golf
 - i. Marine Activities
 - j. Recreation and Parks
 - k. Racquet Sports
 - l. Strategic Planning
 - m. Search
7. Open discussion - other relevant topics
8. Adjourn



OCEAN PINES ASSOCIATION, INC.
Executive Council Meeting
Monday, December 6, 2022
6 PM, Board Room

Present Board Members: Doug Parks, Rick Farr, Monica Rakowski, Steve Jacobs, and Stuart Lakernick.

Also Present:

John Dilworth – Architectural Committee Chair
Dick Keiling – Budget & Financing Committee Chair
Lora Pangratz – Bylaws & Resolutions Committee Chair
Cheryl Jacobs – Communications Committee Chair
Tom Piatti – Elections Committee Chair
Sharon Santacroce – Environmental & Natural Assets Committee Chair
Frank Brown – Golf Advisory Committee Chair
David Allen - Marine Activities Committee Chair
Bill Bernard – Recreations & Parks Committee Chair
Bernie McGorry – Strategic Planning Committee Chair
Brian Reynolds – Advisory Committee

Absent:

Em Hench – Aquatics Committee Chair
Susan Morris – Racquet Sports Committee Chair

Prior Minutes

Minutes for the last meeting are to be amended that Helen Johnson attended in Bernie McGorry's absence.

Discussion for committee application approval process.

Need a standardized procedure and document approval process.

- Recommendations: Standard set of questions for applicant interviews.
- Application needs to be revised – need more background on applicant.
- Separate page for notes.
- Applicant approval checklist – would like to automate the process maybe thru DocuSign or something similar.
- Draft committee application – advisory committee checklist.
- Changes to resolution C-01.
- Changes to each committee's webpage.
- Process flowchart.

Doug spoke about the process of rejecting an applicant. Only the board of Directors can do this. Discussion ensued.

Next steps are to remove the word "reject" on the form. The form needs to be tweaked before implementation.

Conduct and format of all committee meetings

All meetings are to follow "Roberts Rules of Order". Talked about video and storage of meetings. Only in discussion phase but looking to video all meetings and retain for 2 months.

Committee Reports

Aquatics Committee: no report.

ARC Committee: John Dilworth talked about needing guidance of counsel for advice on implementation of HB615.

Budget and Finance Committee: Dick Keiling talked about the following –

- Accomplished deep dive into the budget, met with DMA group concerning reserves and recommendations. He states that we needed to increase road reserves. This was accomplished and now we have a million in reserves for roads.
- Looking into MOU with Fire Department.
- Need for a formal capitol campaign for the Fire Department.
- Mailbox repairs are going forward.

Bylaws and Resolutions: Lora Pangratz noted the Committee has no requests presently and are behind on going over items due to the referendum. Committee goals are to continue review of the 33 resolutions and review M-09.

Communications Committee: Cheryl Jacobs talked about the following –

- Recommend a town hall to educate folks about all the things that are going on in OP.
- Need new "Vote" signs for the next election. Want to run a contest for the design of these signs.
- Family fun day?
- Working on the "Virtual Residence Academy" - to capture the rich history of OP thru recording our founding residents.
- Electronic sign proposal at the Northgate bridge - got a \$21,000 estimate.

Strategic Planning: Bernie McGorry stated the Committee developed first long-term strategic plan for Ocean Pines.

Election Committee: Tom Piatti talked about the following –

- In research phase right now.
- Contacted some companies to maybe outsource voting.
- Issue with companies that specialize in elections and voting not understanding how to do referendums (concerning short-term rentals) when taking into consideration all of our sections.

Environmental and Natural Assets: Sharon Santacroce talked about the following –

- Need educational signs for our trails and "Duck and Goose" crossing signs.
- Fishing events - Cleaning up after them and having children coloring books during the event.
- Vegetative buffers for erosion issues.
- Try to get some grant money for Canada Geese problem.

Golf Committee: Frank Brown talked about the following –

- Membership is up from 91 last year to 170 this year. They are focused on increasing membership.
- Make applications more readily available.
- New merchandise in the pro shop is on sale for the holidays.
- Course drainage system is working well. Also, air flow problems are being corrected.
- Raised over \$10,500 in scholarships. Pink Lady's donated \$2,500 to AGH, Toys for Tots generated 75 new toys for the needy. Three other tournaments raised over \$20,000 for other charities.

Marine Activities: David Allen talked about the following –

- Working on safety issues concerning docks.
- Encouraging canal residents to get 150 seed oysters for water filtration. Low cost and effective. Need to get the word out to our members about this.
- Talked about increasing bulkhead height going forward.
- Talked about getting solar lights for the OP bridges in canals.

Recreation and Parks: Bill Barnard talked about the following –

- Bike and pedestrian safety are a focus. Requesting additional crosswalks.
- Recreational trails – make sure they are maintained. Need signs concerning where the trail goes.
- Kayak and Kayak launches – ADA accessibility at Pintail Park.

Racquet Sports: Doug Parks read the report submitted by Susan Morris. In summary, the Committee wants to consolidate all 3 sports to one entity.

Search Committee: no report.

At 8:20 pm, the meeting was adjourned.

Respectfully submitted,
Dr. Stuart Lakernick, Secretary
Ocean Pines Board of Directors