



OCEAN PINES ASSOCIATION, INC.

Mission Statement: *Provide the governance, administration, facilities, services, and amenities that are necessary to make Ocean Pines an attractive, affordable, safe, and enjoyable place to live and work.*

BOARD OF DIRECTORS' REGULAR MEETING
AMENDED AGENDA

Wednesday, February 23, 2022

11:00 a.m., Board Room, Administration Building

Join Via Microsoft Teams:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OWJiMzlmN2EtMjJlZS00NjZhLWJkZTgtYTJhMmMwOGI0Y2ly%40tHread.v2/0?context=%7b%22Tid%22%3a%22625a6322-2b2f-40fa-94f8-d7dd44d78153%22%2c%22Oid%22%3a%225fa869f5-01ad-476a-9570-540fe1ce4736%22%7d

Call to Order – Colette Horn, President – **all cell phones must be silenced; board cell phones must be powered off and stowed away; emergency text-in or call-in number for Directors' families is 443-377-1079**

Pledge of Allegiance – All

Approval of Agenda – Board

Approval of Minutes –

January 22, 2022 – Regular Meeting

February 7, 2022 – Special Meeting

President's Remarks – Colette Horn

GM Report – John Viola

Treasurer's Report – Larry Perrone

Public Comments – **Members wishing to make comments must state their name and address. Time limit for comments is 5 minutes. Comments may be made on any topic of interest to the member that pertains to the mission of OPA (see above). Order for comments for hybrid meetings: 1st – members in attendance in-person; 2nd – MS Teams Participants (use of "raise hand" function required to enter speaking queue); 3rd – members participating through the MS Teams call-in (audio only) function. To enter call-in queue, text Josh Davis at 443-377-1079. 4th – **Members wishing to speak via the MS Teams chat function – chat function is for Public comments only; all other comments in the chat function will be considered out of order, as will be speaking during the meeting without being given the floor by the Chair.****

Purchase Requests –

Racquet Sports – Resurfacing Tennis Har-Tru Courts

Racquet Sports – Pickleball Courts

Public Works – North Gate Bridge Lights

CPI Violations – None

Unfinished Business –

Second Reading – Resolution M-09 – Colette Horn

Second Reading – Resolution M-09, Attachment B – Colette Horn

New Business –

Motion to approve the FY 2022-2023 Fiscal Budget – Larry Perrone

Resolutions to change the resident agent on the liquor licenses for OPA – Colette Horn

Recreation and Parks Committee AARP Grant Application – Rick Farr

Electronic Voting – Josette Wheatley

Motion to adjourn to closed session for the purpose of discussing matters pertaining to employees and personnel, specifically pertaining to the General Manager transition as permitted by the MD Homeowner's Association Act, Section 11B-111 (a) – Doug Parks

Motion to adjourn to closed for the purpose of discussing modification of the terms of a contract, specifically pertaining to the lifetime golf membership agreement as permitted by the MD Homeowner's Association Act, Section 11B-111 (vi) – Colette Horn

Appointments –

Maria Campione-Lawrence – 1st Term – Aquatics Committee

Monica Rakowski – 1st Term – Aquatics Committee

Kevin Middleton – 1st Term – ARC

Frank Brown – 1st Term – Golf Committee

Robert Long – 2nd Term – Golf Committee

Donald McMullen – 2nd Term – Golf Committee

Andie Davis – 2nd Term – Search Committee

Thomas Piatti – 2nd Term – Search Committee

Frank Brown – 1st Term – Strategic Planning

Stuart Lakernick – 1st Term – Strategic Planning

Announcement of next meeting date: March 23, 2022 at 11:00 a.m.

Adjournment to Closed Session

Indicates amendments to the Agenda



OCEAN PINES ASSOCIATION, INC.
BOARD OF DIRECTORS' REGULAR MEETING
Saturday, JANUARY 22, 2022
9 AM, Board Room

PRESENT: Colette Horn, Frank Daly, Larry Perrone, Josette Wheatley, Richard Farr, Doug Parks, and Amy Peck.

ALSO PRESENT: John Viola, General Manager, 10 Association members, and approximately 30 attendees through Microsoft Teams.

Call to Order – Colette Horn called the meeting to order at 9 am with the Pledge of Allegiance.

Approval of Agenda

Mr. Daly moved to amend the agenda, Mr. Perrone seconded, Mr. Daly added the appointments of Stephen Jacobs to the Golf Committee and Becky Lehnerd to the Recreation and Parks Committee. Mr. Parks moved to accept the amended agenda, Mr. Perrone seconded, all in favor.

Approval of Minutes

December 11, 2021 – Regular Meeting - Mr. Perrone moved to accept, Mr. Parks seconded, all in favor.

January 12, 2022 – Special Meeting - Mr. Perrone moved to accept, Mr. Daly seconded, all in favor.

President's Remarks – Colette Horn – Dr. Horn thanked the staff for making this hybrid meeting possible, as she feels the virtual meetings will accommodate more public attendance. She highlighted the new directions for the Public Comments portion of the meeting.

GM Report – John Viola (attached)

Treasurer's Report – Larry Perrone (attached)

Public Comments

Jacqueline Kurtz – 1B Canvassback Court

Dutch Oostveen – 12 Lord Guy Terrace

Pam Ferinde – 92 Watertown Road

Paul Stevens – 3 Oceans End

Patti Stevens – 171 Nottingham Lane

Susan Morris – 127 Hingham Lane

Cheryl Jacobs – 1223 Carrollton Lane

Matthew Lloyd – 11 Deerfield Court

Capital Purchases Requests – None

CPI Violations – None

Unfinished Business – None

New Business –

- Discussion – First Reading – Resolution M-09 – Colette Horn
- Discussion – Racquet Center Upgrades/Warming Hut – Amy Peck
- Discussion – Electronic Sign Initiative – Colette Horn

Appointments –

- Ellen Hench – Chair – Aquatics Committee
- Sharon Santacroce – Chair – Environmental & Natural Assets Committee
- Robert Windsor – 2nd Term – Elections Committee
- Stephen Jacobs – 1st Term – Golf Committee
- Becky Lehnerd – 1st Term – Recreation & Parks Committee

Mr. Daly move to approve the above nominations, Mr. Perrone seconded, all in favor.

At 11:27 am Dr. Horn moved to adjourn to closed session for the purpose of consideration of the terms or conditions of a business transaction and for the purpose of consultation with counsel on legal matters, specifically pertaining to contracting with a search firm for the GM position and specifically pertaining to the court's ruling on the Farr vs. OP lawsuit as permitted by the MD Homeowner's Association Act, Section 11B-111 (iii and vi), Mr. Daly seconded, all in favor.

Respectfully submitted:
Josette Wheatley, Secretary



OCEAN PINES ASSOCIATION, INC.
BOARD OF DIRECTORS' SPECIAL MEETING
Monday, February 7, 2022
8:00 a.m., Board Room, Administration Building

PRESENT: Colette Horn, Frank Daly, Josette Wheatley, Richard Farr, Doug Parks, and Amy Peck.

ALSO PRESENT: Jeremy Tucker (Legal Counsel), Jim Trummel (By-Laws & Resolutions Committee Chair), and 46 Association Members (7 in person; 65 online).

Call to Order – Colette Horn called the meeting to order at 8:00 am with the Pledge of Allegiance.

Approval of Agenda –

Mr. Daly moved to amend the agenda to change the wording of Director Qualifications in Section 5.01 and 5.02 (a) from “owner of record” to “record owner”. Ms. Kyle seconded, all in favor.

President's Remarks – Dr. Horn noted that the By-Laws discussed today have not been updated since 2008. Per recommendation of the By-Laws Committee and Legal Counsel, the motions discussed today will be clarifying wording or adding wording to the By-Laws. Once approved by the Board, the next step will be to conduct a Town Hall Meeting, then send the By-Laws changes to the Association members via referendum.

Public Comments –

Dulce Olexo – 22 Canal Road
Ken Schwartz – 198 Ocean Parkway
Tom Janasek – 17 Lookout Point
Mark Thomas – 1132 Ocean Parkway
Paula Gray – 88 Windjammer Road
Frank Daly – 834 Ocean Parkway
Josette Wheatley – 36 Carriage Lane
Doug Parks – 16 Sailors Way
Jim Trummel – 1 Annapolis Court
Monica Rakowski – 34 Cannon Drive
Debbie Bloom – 65 Martinique Circle
Kelly Miller – 103 Pinehurst Road

New Business –

Definitions:

Dr. Horn moved to approve By-Laws Section 1.12 (define eligibility to vote), Mr. Daly seconded, all in favor.

Voting:

Mr. Parks moved to approve By-Laws Section 3.03 (c) (revise language to make referenced terminology consistent), Mr. Daly seconded, all in favor.

Mr. Parks moved to approve By-Laws Section 3.05 (revise language to make referenced terminology consistent), Mr. Daly seconded, all in favor.

Meetings:

Dr. Horn moved to approve By-Laws Section 4.04 (b) (adequate meeting notice), Mr. Daly seconded.

Discussion: Mr. Trummel noted that the revision does not include all wording forwarded by the By-Laws Committee. Mr. Daly will forward the revised motion to Counsel for the additional wording.

Mr. Parks moved to approve the revised By-Laws Section 4.04 (b) (revise adequate meeting notice), Mr. Daly seconded, all in favor.

Mr. Parks moved to approve By-Laws Section 4.03 (special meetings), Mr. Daly seconded, all in favor.

General Manager Responsibilities:

Dr. Horn moved to approve By-Laws Section 8.04 (b) (budget transfers by the General Manager), Mr. Parks seconded, all in favor.

Mr. Parks noted that the Board needs to consider updating the Financial Policy Manual, which has not been updated since 2006.

Dr. Horn moved to approve By-Laws Section 9.02 (c) (personnel policy and procedures manuals), Mr. Parks seconded, all in favor.

Dr. Horn noted that the typographical error will be corrected.

Mr. Parks noted that this change does not restrict the General Manager in creating a Personnel Policy Manual.

Petition and Referendum Issues:

Dr. Horn moved to approve By-Laws Section 4.07 (a) (format of petitions), Mr. Daly seconded.

Discussion: Mr. Trummel noted an amendment to the wording, as suggested by the By-Laws Committee.

Mr. Parks moved to approve the revised By-Laws Section 4.07 (a) (format of petitions), Mr. Daly seconded, all in favor.

Mr. Daly moved to approve By-Laws Section 4.07 (c) (clarify the number of signatures required on a petition and referendum), Dr. Horn seconded.

Mr. Daly noted that the change was submitted from previous and current Counsel.

Discussion: Mr. Trummel suggested that a notation needs to be made to refer back to By-Laws Section 3.01 (a).

Mr. Parks moved to approve the revised By-Laws Section 4.07 (c) (clarify the number of signatures required on a petition and referendum), Mr. Daly seconded, all in favor.

Mr. Parks moved to approve By-Laws Section 4.08 (c) and 4.08 (d) (requirements for number of votes cast), Mr. Daly seconded.

Discussion: Mr. Trummel commented that changes are needed to both the 3rd and 4th line.

Mr. Parks moved to approve the revised By-Laws Section 4.08 (c) and 4.08 (d) (requirements for number of votes cast), Mr. Daly seconded, all in favor.

Dr. Horn moved to approve By-Laws Section 5.14 (l) (consideration of a petition), Mr. Daly seconded, all in favor.

Candidate Eligibility Requirements:

Mr. Daly moved to approve By-Laws Section 5.01 and 5.02 (a) (director qualifications), Ms. Wheatley seconded.

Mr. Daly noted that the change clarifies trust eligibility.

Discussion: Mr. Farr recommended adding wording for co-trustees. Mr. Parks questioned if wording should be added for LLC's. Dr. Horn questioned if wording needs to be added that any officer of an LLC is eligible to become a candidate. Mr. Tucker suggested only the President or Managing Member of the LLC should be eligible.

Mr. Daly moved to approve the revised By-Laws Section 5.01 and 5.02 (a) (director qualification), Mr. Parks seconded, all in favor.

Dr. Horn moved to approve By-Laws Section 5.02 (a) (incumbent director), Mr. Daly seconded.

Discussion: Mr. Parks commented that familial relationships is too vague. Mr. Tucker suggested amending to add candidates living in the same residence. Ms. Peck suggested amending to include appointees. Dr. Horn commented that appointees should be included in Section 5.04 (a) and (b).

Dr. Horn moved to approve the revised By-Laws Section 5.02 (a) (incumbent director), Mr. Daly seconded, all in favor.

Mr. Daly moved to approve By-Laws Section 5.02 (a) (annual charge dates), Mr. Farr seconded, all in favor.

Mr. Daly moved to approve By-Laws Section 5.02 (a) (duration of ownership), Dr. Horn seconded.

Mr. Daly noted that this change was recommended as a suggestion at the candidate forum.

Discussion: Mr. Parks commented that anyone that shows interest in becoming a candidate should be eligible to run. Ms. Peck agreed, adding that it should be left up to the voters.

Mr. Daly withdrew the motion.

Mr. Daly withdrew By-Laws Section 5.02 (a) (family relationships) as it is repetitive to the previous motion (By-Laws Section 5.02 (a) – incumbent director).

Mr. Daly moved to approve By-Laws Section 5.02 (a) (felony), Dr. Horn seconded.

Discussion: Mr. Daly noted that candidates for the Board should be held at a higher standard. Ms. Peck agreed but suggested amending the wording to 5 years after all conditions are met, including probation and restitution.

Mr. Daly moved to approve the revised By-Laws Section 5.02 (a) (felony), Ms. Wheatley seconded, all in favor.

Mr. Daly moved to approve By-Laws Section 5.02 (a) (felony – spouse), Dr. Horn seconded.

After discussion, Mr. Daly withdrew the motion.

Mr. Daly moved to approve By-Laws Section 5.02 (a) (pending litigation), Ms. Wheatley seconded, all in favor.

Mr. Daly withdrew By-Laws Section 5.02 (a) (reformatting of existing language) as the information contained has already been addressed.

Candidate Verification:

Mr. Daly moved to approve By-Laws Section 5.02 (b) (Search Committee), Mr. Parks seconded.

Discussion: Mr. Parks questioned the wording on “willing volunteer”. Dr. Horn suggested considering the Search Committee as a standing committee. Mr. Tucker suggested that the Search Committee should be set up as any advisory committee and should not be included in the By-Laws. Changes were made from February to March 1st for appointing a Search Committee of not fewer than 3-5 members. Mr. Parks suggested the elimination of the third and last line.

Dr. Horn moved to approve the revised By-Laws Section 5.02 (b) (Search Committee), Mr. Parks seconded, all in favor.

Mr. Daly moved to approve By-Laws Section 5.02 (c) (candidate applications), Mr. Parks seconded.

Discussion: Mr. Parks noted the candidate applications should be submitted to the Board Secretary or the Assistant Secretary. Dr. Horn suggested adding wording of Resolution M-09 as well.

Mr. Parks moved to approve the revised By-Laws Section 5.07 (c) (candidate applications), Mr. Farr seconded, all in favor.

Mr. Daly moved to approve By-Laws Section 5.02 (d) (verification of eligibility), Dr. Horn seconded.

Discussion: Mr. Daly noted that the change reflects what the court has identified as “holes” in the current By-Laws. Mr. Parks agreed, adding that candidate verification should not be solely tasked to the Board Secretary. Mr. Daly suggested that Resolution M-09 be updated to include language on verification eligibility.

Dr. Horn moved to approve the revised By-Laws Section 5.02 (d) (verification of eligibility), Mr. Daly seconded, all in favor.

Resignation and Removal of a Director:

Mr. Daly moved to approve By-Laws Section 5.12 (c) (felony), Ms. Wheatley seconded.

Discussion: Mr. Parks questioned why this would exist if already done during candidate verification. Ms. Peck suggested amending the motion to the same as the verification (5 years after all conditions are met, including probation and restitution).

Ms. Peck moved to approve the revised By-Laws Section 5.12 (c) (felony), Mr. Farr seconded, all in favor.

Mr. Daly withdrew By-Laws Section 5.12 (c) (felony – spouse).

Mr. Daly moved to approve By-Laws Section 6.03 (resignation of Secretary if running for re-election to the Board), Mr. Parks seconded, all in favor.

Dr. Horn noted that the registration form will also need to be revised due to inconsistent language.

Director Duties & Responsibilities:

Dr. Horn moved to approve By-Laws Section 5.10 (informal action by Directors), Mr. Daly seconded, all in favor.

Dr. Horn moved to approve By-Laws Section 5.11 (Director compensation – amenity memberships), Mr. Parks seconded, all in favor.

Mr. Parks noted that the By-Laws Committee suggested the change.

Ms. Peck moved to approve By-Laws Section 5.13 (c) (Board powers), Mr. Daly seconded.

Discussion: Mr. Daly suggested in the first line after the word encumber to add develop. Mr. Parks suggested in the second line to stay at 10% but add the wording of a super majority (2/3 of the Directors).

Ms. Peck moved to approve the revised By-Laws Section 5.13 (c) (Board powers), Mr. Daly seconded, all in favor.

Dr. Horn moved to approve By-Laws Section 5.14 (e) (Director duties – execution of checks, contracts, and purchases), Mr. Parks seconded, all in favor.

Dr. Horn noted that this change was recommended by the By-Laws Committee.

Mr. Parks moved to approve By-Laws Section 5.14 (f) (depositories of funds), Mr. Daly seconded, all in favor.

Revision of the Charter:

Mr. Daly moved to hold a Special Meeting for the purpose of revising the Charter, Mr. Parks seconded, all in favor.

Mr. Daly noted that consistency is needed between the Charter and By-Laws.

Mr. Daly moved to amend the agenda, Mr. Parks seconded, all in favor.

Discussion: Mr. Daly added a motion to By-Laws Section 5.04 (a) (candidates) to have Counsel develop the appropriate wording to include that an appointee should be an owner of record and meet the same qualifications of a candidate. Appointee should also be an owner of record by January 1st of the appointee year.

Mr. Parks moved to add the noted motion, Mr. Daly seconded, all in favor.

Mr. Parks moved to approve the addition to By-Laws Section 5.04 (a) (candidates), Ms. Peck seconded, all in favor.

At 1:43 p.m., Mr. Daly moved to adjourn, Ms. Wheatley seconded, all in favor.



OCEAN PINES ASSOCIATION, INC.
 BID REQUEST FORM

DEPARTMENT Racquet Sports DATE 1/31/22
 ITEM DESCRIPTION Resurfacing Tennis Har Tru Courts (8)
 FOR REPLACEMENT OF (if applicable)
 RESERVE STUDY - PAGE # _____ LINE# _____ BUDGET AMOUNT \$ 147,000. -

BIDDER	TOTAL PRICE EACH	DIFFERENCE FROM BUDGETED	COMMENTS
American Tennis #1 Choice	16,355.00	2,355.00	previous by contract
Welsh	25,400		1/31/22 - pd. deposit \$4,500.00 Scheduling.
Spade Systems			Would not bid

DEPT. HEAD Denahue DATE 1/25/22
 ACCOUNTING Spade DATE 1/25/22
 APPROVAL [Signature] DATE 1/31/22
 GENERAL MANAGER
 BOARD

EST. 1945

ATC

C O R P

FORMERLY AMERICAN TENNIS COURTS

January 11, 2022

Ocean Pines Association, Inc.
Mr. Tim McMullen
239 Ocean Parkway
Ocean Pines, MD 21811

RE: Refurbishment of Eight (8) Har Tru Tennis Courts @ Ocean Pines (Manklin Meadows) - 2022

Dear Mr. McMullen:

We are pleased to submit to Ocean Pines (the "Customer") the lump sum price of *\$16,355.00*, to perform the following work at the above referenced project.

- A) Scrape and clean eight (8) Har Tru courts of all loose material and dump on site.
- B) Patch, roll, and compact court.
- C) Furnish and install two (2) tons of Har Tru top dressing per court, as recommended by the manufacturer.
- D) Water down Har Tru top dressing to properly bond with the existing Har Tru.
- E) Roll and compact courts.
- G) Furnish and install new line tape and new nails.
- H) Sweep court surface, roll and clean lines.

NOTE: WATER SYSTEM MUST BE TURNED ON PRIOR TO OUR ARRIVAL.

CONDITIONS

Permits, if necessary, to be obtained by and paid for by others. ATC CORP. will be using heavy trucks and equipment to perform the work set forth in this proposal. Proper access to be provided by Customer, or Customer's representative. ATC CORP. is not responsible and Customer agrees to hold ATC CORP. harmless for all damage(s) incurred by mobilization

through provided access, and to any unavoidable disturbance to the area adjacent to the work (or access route), unless specifically provided for in this contract. The cost to repair any unforeseen failure of the existing sub-base, base, surface or fence system that is encountered during the execution of this contract, will be charged to the Customer on a time plus materials basis. Vegetative growth on and around court area to be treated with herbicide and/or removed by others, prior to commencement of work. The cost of the removal and or treatment of such vegetative growth shall be paid for by others. Quoted price is based upon performing the proposed scope of work in a single mobilization. Any additional mobilization(s) that are required due to any negligence, oversight, or misrepresentation by the Customer (or Customer's representative) or due to events beyond the control of American Tennis Courts, Inc. shall result in an additional charge to be paid by the Customer. This additional charge will be computed, and subsequently authorized by the Customer (or Customer's representative) prior to any re-mobilization. All obstructions, e.g.: divider curtains, ball machines, ball hoppers, etc., which impedes performance of our scope of work, are to be removed by others prior to start of work. All items removed by others are to be replaced by others. Others shall pay for the cost for the removal and replacement of obstructions. Customer will be responsible for prohibiting access on courts by general public, animals, wildlife, employees, club members and others during performance of our work. Any damages resulting from persons other than employees of ATC CORP. shall be the responsibility of Customer. This proposal, when executed by the Customer, shall be a binding and enforceable contract between the Customer and ATC CORP. In the event the Customer accepts this proposal, but requires ATC CORP. to execute a separate written contract, the Customer agrees that this proposal will be incorporated by reference into and become a part of the separate written contract, and if there are any conflicts between the terms of the separate written contract and this proposal, the terms of this proposal shall prevail. ATC CORP. shall not be responsible for the unavailability of supplies/materials or for any delays or delay damages caused by said unavailability of supplies/materials when the shortage is caused by an event beyond ATC CORP. control. In the event ATC CORP. work is impacted, delayed and/or accelerated due to an event or events beyond ATC CORP. control, ATC CORP. shall be entitled to recover impact, delay and/or acceleration controversy or claim arising under, or relating to this proposal, or the breach thereof, shall be settled by arbitration if ATC CORP. in its sole discretion elects to arbitrate the controversy or claim in lieu of litigation. If ATC CORP. elects to arbitrate; Subcontractor expressly consents to arbitration in Baltimore County, Maryland, which shall be conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect unless the parties mutually agree otherwise. Any award rendered in any arbitration arising out of a dispute regarding the work of this proposal, shall be enforceable in the circuit court of any county in the State of Maryland. If ATC CORP. in its sole discretion elects to waive arbitration, any controversy or claim shall be resolved by formal litigation in a court of competent jurisdiction in the State of Maryland, and the Customer consents to the personal jurisdiction of the State of Maryland. This proposal shall be construed in accordance with the laws of the State of Maryland.

PAYMENT TERMS

\$4,500.00 due upon acceptance. If Customer fails to pay ATC CORP. in accordance with the payment terms set forth in this proposal, Customer agrees that it shall be responsible for

reimbursing ATC CORP. the costs of collections, including but not limited to American Tennis Courts, Inc.'s reasonable attorneys' fees, pre-judgment interest in the amount of 3.0 % per month, filing fees, expert fees and, if applicable, arbitration and/or mediation fees and expenses. Payment to the Customer by others shall not be a condition precedent to Customer's obligation to pay ATC CORP. it being the express understanding of the Customer that the Customer shall bear the sole risk of nonpayment by others and that the Customer's failure to obtain payment for ATC CORP. work shall in no way excuse the Customer of its obligation to pay ATC CORP. for work performed pursuant to this proposal. Customer agrees to pay ATC CORP. in full, including retainage (if applicable); within 5 days after the work set forth in this proposal has been completed.

CLOSING

If you have any questions, or if I can be of further service to you, now or in the future, please do not hesitate to contact me at 443-608-3256.

Very Truly Yours,

CJ Gerbes
ATC CORP

Customer:

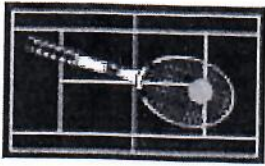


Signature/Date

By: JOHN W VIOLA

Print Name

REQUESTED OPENING DATE: _____



Welch Tennis Courts, Inc.
 4501 Old US Hwy 41 S
 P.O. Box 7770
 Sun City FL 33586
 (813) 641-7787

Post Office Box 7770
 Sun City, FL 33586
 Office: (800) 511-7272
 Mobile: (717) 360-4294
 Email: Jim@welchtc.com

Quoted To:

Ocean Pines Racquet Club
 11443 Manklin Creek Road
 Ocean Pines, MD 21811

Quote Number:
 44571-003
 Quote Date:
 January 10, 2022

Customer ID	Good Through	Payment Terms	Sales Rep
	03/11/22	Net 30 Days	Jim Yingling

Description	Amount
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This is a proposal for the reconditioning of your eight (8) Har-Tru tennis courts.

Welch Tennis Courts, Inc. will provide all labor, materials and equipment to perform the following services:

1. Remove old line tapes. Clean courts of loose granules and other debris and dispose of these on site.
2. Patch or repair baseline and other worn areas; scarify where necessary.
3. Apply a total of two (2) tons of new Har-Tru material to each court.
4. Install new line tapes using new galvanized nails.
5. Brush, water and roll all reconditioned surfaces. Owner shall have water system operational and available.
6. The Owner shall provide an onsite dumpster for the Contractor's use during construction. In the event the Owner is unable to or would like for the Contractor to provide the dumpster, the Contractor shall coordinate the delivery of a construction dumpster for the jobsite. The costs for the dumpster, including but not limited to pick-up, delivery, monthly/weekly fees, and dump charges, shall be the responsibility of the Owner.

\$25,400.00

If you are in agreement with this Quotation, please sign below and fax it to our office at (813) 641-7795; or email to Jim@welchtc.com

Thank you for allowing us to quote your upcoming tennis court project. We look forward to working with you.

Total **\$25,400.00**

Finance charge of 1.75% per month (21% per annum) will be charged on overdue accounts.

Accepted: _____

Date: _____

RESOLUTION M-09
CANDIDATE SEARCH PROCESS FOR OPA
BOARD ELECTIONS

1. **Purpose.** This Resolution establishes the formation, roles and responsibilities of the Search Committee and the procedures for candidate search.
2. **Authority.**
 - a. The candidate application process is described in Section 5.02 of the Ocean Pines Association By-Laws.
 - b. Section 5.02(b) of the By-Laws requires that a Search Committee be appointed by the President and approved by the Board not later than February 1st each year. The President will also appoint a committee member to serve as chair of the committee.
3. **Search Committee.**
 - a. Each Committee term shall extend until the appointment of the succeeding Committee, or February 1st of the election year, whichever is the first to occur.
 - b. No Committee member shall serve more than three consecutive terms.
4. **Candidate Application Form Due Date.** If the Association offices are not open on May 10 or are not open for a full business day, Candidate Applications are then due no later than the end of the next full business day of the Association offices.
5. **Roles.**
 - a. The role of the Committee is to stimulate community interest in the forthcoming Board election, solicit candidates from a broad spectrum of the Ocean Pines membership, provide information to, or otherwise assist potential candidates with the application process. The Committee shall verify that all applications received are sent to the Secretary of the Association (Secretary) for validation of eligibility. The Secretary will forward the list of all eligible candidates to the Elections Committee who will conduct the election itself. All of the above participants shall be actively supported by Association Management and Staff.
 - b. The President of the Association shall appoint a Director to serve as liaison to the Committee. The liaison shall not be a Director that is

eligible for reelection.

6. **Search Committee Responsibilities.** The Committee shall:
- a. Hold meetings that are public and announced in advance to association members in accordance with Resolution C-01.
 - b. Work with appropriate OPA Staff to publicize the coming Board election and search for candidates, in Association and local media. This notification shall include eligibility requirements, Board duties and responsibilities, where, when and how to obtain and submit applications, and typical election events and timelines.
 - c. Contact individuals who may have an interest in becoming a candidate. This includes, but is not limited to, persons who have served on Ocean Pines Association committees, have been active in community organizations or affairs, or recommended by another member. The Committee goal is to cast as broad a net as practical and not to form any advance judgments on who may or may not be the best candidate. Validation of eligibility shall be the responsibility of the Secretary after all applications are received by the deadline date.
 - d. Work with the GM and appropriate OPA staff to establish locations in the Administration Building where applications can be obtained and submitted. Committee members may also provide interested members with application forms directly or they may be printed from the OPA web page. However, all completed applications must be submitted to a Search Committee box in the Administration Office. The applications will be time-stamped, dated and stored in a secure location by an assigned staff member who is designated by the General Manager. Attachments A and B to this resolution comprise the current application form.
 - e. Monitor the incoming applications and ensure that the Secretary is provided with all candidate applications as soon as received, but no later than the date specified in the By-laws. The Committee shall submit a list of candidate applications to the Secretary no later than May 15th.
 - f. Access to the Search Committee box shall be limited to the chair of the Search Committee, assigned staff member and Secretary.
 - g. While nothing will preclude an individual candidate from announcing their intention at any time, the Committee is not authorized to release any applicant, potential candidate, or candidate information to the public.

included as an attachment to this Resolution, and has provided attachments required by the Candidate Registration Form

- v. The Secretary will contact each applicant to confirm their Candidate Registration Form has been completed correctly. In the case where the form has not been completed correctly the Secretary will identify the information needed and contact the applicant to have them provide the required information. The Secretary will remind the applicant of the due date for providing the required information. Should there be any delay in the applicant providing the information by the noted date the applicant must contact the Secretary and explain the situation. The Secretary can determine if an extension to the due date is warranted. Once all the required additional information is provided, the Secretary will attach that information to the Candidate Registration Form.
- b. The verification of the eligibility of additional candidates, if there are any such applications under 5.02(e) of the By-Laws, shall be the same as in the preceding subparagraph 8.a.
- c. The Secretary shall notify each applicant of the acceptance or rejection of the candidate's application prior to submitting the list of eligible candidates to the Elections Committee ~~public release of candidate's names~~ not later than June 1. The reason for a rejection shall be included with the notification.
- d. When the list of eligible candidates has been submitted to the Elections Committee the following shall be released to the members and the public by the Association:
 - i. The list of eligible candidates.
 - ii. The Registration Form (Attachment B) of each eligible applicant.

Effective Date: _____

Approved by the Board of Directors on: _____

President: _____ Attest: _____ Secretary

Review History
General Manager: _____ Date: _____

Legal _____ Date: _____

By-Laws & Resolutions Adv. Committee: _____ Date: _____

ATTACHMENT A

OCEAN PINES ASSOCIATION, INC. BOARD OF DIRECTORS ELECTION INFORMATION & CANDIDATE APPLICATION FORMS

Attached is the OPA Candidate Registration Form. To be considered by the OPA, this form must be completed and returned to the OPA General Manager's office at the Administration office at 239 Ocean Parkway to the attention of the Search Committee no later than the end of Association business on May 10th of the year of election. If Association offices are not open on May 10th, or not open for a full business day, Candidate Registration Forms are then due no later than the end of business the next full business day of the Association offices.

For your convenience, additional information is provided that gives a brief description of Board responsibilities. Additional corporate documents are available for review at the OPA Administration Office. The OPA Elections Committee supervises the election process and will provide further instructions to all candidates in addition to that below.

Board Responsibilities

- The Ocean Pines Association is governed by a seven-member Board of Directors elected by the lot owners who make up membership in the homeowners association.
- Section 5.13 of the By-Laws establishes the Powers of the Board. Section 15.14 establishes the duties of the Board.
- The Board determines operational and fiscal policy and assesses property owners at a rate set annually. These assessments provide the funds for the operation of the Association.
- The Board sets a meeting schedule for the coming year at the Organization Meeting after the election of directors. A Board member who misses three consecutive regular meetings is subject to removal for cause.
- Board members do not receive monetary compensation for their service.
- Board members serve three-year terms on a staggered basis. Directors cannot seek reelection after serving two consecutive terms.
- A Board candidate must be an owner of record on January 1st of the year of the election and not have unpaid annual charges or vote suspended by the Board as of May 15th of that year.
- Board members may be assigned as Board liaison to Advisory Committees.

Elections Committee

- The Elections Committee has the responsibility for administering the election process. See Board Resolution M-06 Elections and Referendums Procedure. The Committee will provide further instructions and information for all candidates.
- Candidates will be requested to supply information, which will be distributed to the media and included with ballots sent to Association members. This includes biographical information, and answers to questions prepared by the Elections Committee. Candidates will be asked to participate in a Candidates Forum.

ATTACHMENT A

OCEAN PINES ASSOCIATION, INC. BOARD OF DIRECTORS ELECTION INFORMATION & CANDIDATE APPLICATION FORMS

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ATTACHMENT B
OCEAN PINES ASSOCIATION, INC.
BOARD OF DIRECTORS [YEAR] CANDIDATE REGISTRATION FORM

1. Applicant's Full Legal Name: _____
(Attach a copy of a state issued ID)

Property Owned

I have owned property in Ocean Pines since (date): _____

List of all Ocean Pines property addresses for which I have an ownership stake:

(If your legal name as provided on your state issued ID does not appear on the property deed(s) listed, attach supporting documentation for proof of ownership. Corporate entities including but not limited to a Corporation, LLC, Partnership or agency are not allowed.)

Contact Information: Home Phone _____ Mobile Phone _____

Primary Phone to use: Home Phone _____ Mobile Phone _____

Email Address: _____

Mailing address if different from above: _____

2. A response to the following questions is mandatory. A "YES" answer to any of the following questions makes you ineligible as a candidate for the Board of Directors pursuant to the Ocean Pines By-Laws:

- Are you an incumbent Director completing a second consecutive full term of office?.....YES ___ NO ___
- Do you have a familial relationship through marriage, or parentage; or are you a sibling of any member currently serving on the Board of Directors?.....YES ___ NO ___
- Are you ineligible to vote under section 3.01(c) of the Ocean Pines By-Laws?.....YES ___ NO ___
- Are you currently an employee of the Ocean Pines Association?.....YES ___ NO ___

3. Comments on the following questions are not mandatory. However, be advised, these issues have proven to be of interest to voters and may become known as part of the candidate vetting process.

- Have you been convicted of a felony within the past 5 10 years?
- Are you currently under investigation by Local, State, or Federal Agencies for any alleged crime?
- Have you ever within the past 10 years served on any HOA Board of Directors where you were forcibly removed?
- Are any other owners of the property listed above currently serving on the Board of Directors?
- If the property listed above is part of a Trust, are any members of that Trust, representing any other real property in Ocean Pines, currently serving on the Board of Directors?



ATTACHMENT B
 OCEAN PINES ASSOCIATION, INC.
 BOARD OF DIRECTORS [YEAR] CANDIDATE REGISTRATION FORM
 (Continued)

4. The following types of information is suggested, but optional. Attach related information to this application as you desire:

- Memberships in social clubs and/or organizations
- Service on any OPA Advisory Committees
- Chairmanship of any committees
- Service on executive board of any organizations in Ocean Pines
- Service in other communities where you have resided
- Education
- Work Experience

5. Disclosures and agreements

You agree:

- that you will immediately notify the Secretary should any of the information provided on this form change at any time prior to the reading of the votes
- that should any of the information provided on this form be found to be incomplete or inaccurate at any time prior to the reading of the votes, the Board shall have cause to consider rescinding your eligibility as a candidate for the Board of Directors
- that should any of the information provided on this form be found to be incomplete or inaccurate after your election to the Board, the Board shall have cause to consider removing you
- that if you are approved as a candidate for the Ocean Pines Board of Directors, information provided on this form will be available to the association members, the public and the media
- that if elected, you will familiarize yourself with the Ocean Pines community governing documents, uphold them, and honor the fiduciary responsibility to all association members.

To the best of my knowledge, I meet the Director eligibility requirements of Section 5.02 of the Association By-Laws and am willing to serve as Director if elected. To be considered by the OPA, this form must be completed and returned with all attachments to the OPA General Manager's office at the Administration building at 239 Ocean Parkway to the attention of the Search Committee no later than the end of Association business on May 10th of the year of the election. If Association offices are not open on May 10th or not open for a full business day, Candidate Registration forms and attachments are then due no later than the end of the next full business day of the Association offices.

Required Attachments:

1. Copy of a State Issued Identification
2. Supporting documentation of Proof of ownership as required by Section 1

Optional Attachments:

1. Response to any non-mandatory questions of Section 3
2. Desired Biographical work experience information per Section 4

Applicant Signature _____

Date _____

For Office Use Only:

Received by OPA Date: Signature: OPA Designee	Received by Association Secretary Date: Signature: OPA Secretary	Verification of Property Ownership Section 1 Above Date: Signature: OPA Secretary	Verification of candidacy pursuant to Ocean Pines By-Laws Section 2 Above Date: Signature: OPA Secretary
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CORPORATE RESOLUTION
OCEAN PINES BEACH CLUB, INC.

At a meeting of the Board of Directors of Ocean Pines Association, Inc. held on February 23, 2022, the following action was taken:

1. Removal of Larry Perrone as an Officer on the Liquor License
2. Addition of Colette Horn as an Officer on the Liquor License
3. Acknowledgement of Larry Perrone's removal as Resident Agent for the Ocean Pines Beach Club, Inc.
4. Colette Horn was appointed Resident Agent of the Ocean Pines Beach Club, Inc.

Colette Horn, President

CORPORATE RESOLUTION
OCEAN PINES GOLF AND COUNTRY CLUB, INC.

At a meeting of the Board of Directors of Ocean Pines Association, Inc. held on February 23, 2022 the following action was taken:

1. Removal of Larry Perrone as an Officer on the Liquor License
2. Addition of Colette Horn as an Officer on the Liquor License
3. Acknowledgement of Larry Perrone's removal as Resident Agent for the Ocean Pines Golf & Country Club, Inc.
4. Colette Horn was appointed Resident Agent of the Ocean Pines Golf and Country Club, Inc.

Colette Horn, President

CORPORATE RESOLUTION
OCEAN PINES INTERNATIONAL YACHT CLUB, INC.

At a meeting of the Board of Directors of Ocean Pines Association, Inc. held on February 23, 2022, the following action was taken:

1. Removal of Larry Perrone as an Officer on the Liquor License
2. Addition of Colette Horn as an Officer on the Liquor License
3. Acknowledgement of Larry Perrone's removal as Resident Agent for the Ocean Pines International Yacht Club, Inc.
4. Colette Horn was appointed Resident Agent of the Ocean Pines International Yacht Club, Inc.

Colette Horn, President



OCEAN PINES ASSOCIATION, INC.
Proposed Topic for Discussion
by Board of Directors

DATE: Feb 22, 2022

TOPIC: Recreation and Parks Committee AARP Grant application

FOR INCLUSION IN MEETING HELD ON: Feb 23, 2022

SUBMITTED BY: Rick Farr

TOPIC: Recreation and Parks AARP Application for Gant

CONCISE STATEMENT: The Recreation and Parks Committee, together with Recreation and Parks Department would like to submit a grant application to AARP to receive funds to make improvements to the Library Trail and the Robin Hood Trail in leveling the surfaces, improve drainage and safety; trail signage with distances and arrows, and larger informational signs with maps for the trail entrances

BACKGROUND: AARP grant application with information compiled by Recreation and Parks Committee for OP trails improvement



Fitness



Biking



Walking



Parks



Skate Park



Kayaking



Dog Park

For equipment or facility rental or for further information, please contact the Recreation & Parks Department at: 410-641-7052 • www.oceanpines.org



Outdoors in Ocean Pines

- * Basketball
- * Bocce Ball
- * Racquet Sports
- * Shuffleboard
- * Pools
- * Golf
- * Skate Park
- * Playgrounds
- * Dog Park
- * Fitness Trail
- * Mt. Bike Trail
- * Fishing Ponds
- * Kayak, Canoe & SUP Rentals
- * Ramps & Launches
- * Community Garden
- * Farmers Market
- * Marinas



2014-2015





White Horse Park Trail 1 mi.

Bainbridge Park Trail .25 mi.

Sherwood Forest Trail 2.5 mi.

South Gate Pond Trail 1 1 mi.

South Gate Pond Trail 2 2.5 mi.

Swim and Racquet Trail 1 mi.

Somersset Park

Bainbridge Park

Bridgewater Park

Terns Landing Park

White Horse Park

Manklin Meadows Park

Kayak & Canoe Launch

Dog Park

Veterans Memorial Park

Huntington Park

Robin Hood Park

Pintail Park

Skate Park





**AARP
COMMUNITY
CHALLENGE**

Grants to make communities livable for people of all ages
aarp.org/CommunityChallenge

ATTACHMENT A: SAMPLE APPLICATION

AARP Community Challenge 2022

Grants to make communities more livable for people of all ages

All applications must be submitted through the online application portal at www.aarp.org/communitychallenge by March 22, 2022, 5:00 p.m. ET

NOTE: All fields must be filled out completely in order for the application to be accepted. Please use "n/a" for "not applicable" where appropriate.

BASIC INFORMATION

1. Name of Applicant Organization: Ocean Pines Association

2. Amount of this grant request: \$10,271.75

NOTE: AARP reserves the right to award less funds than requested, so applicants should be prepared to discuss how they would scale down their proposals if asked.

3. **Organization Profile.** How has this organization been involved in work to make this community more livable, particularly for people 50-plus? Please briefly describe and include the issues on which the organization has worked.

4. **Organization Mailing Address:**

Address: 239 Ocean Parkway

City: _____

State: MD

Zip: 21811

5. **Organization Tax Status.** Please check the one that best applies:

501(C)(3) Nonprofit

501(C)(4) Nonprofit

501(C)(6) Nonprofit

a municipality

another unit of government

other (Please Describe) _____

Learn more at AARP.org/CommunityChallenge

Questions? Email CommunityChallenge@AARP.org

6. Organization Tax Identification Number: _____
(if municipality, enter n/a)

7. Organization Website: www.oceanpines.org
(if none, enter n/a)

8. Organization Twitter Handle: @OceanPinesMD
(if none, enter n/a)

9. Organization Facebook Name: @OceanPinesAssociation
(if none, enter n/a)

10. Did your organization apply for an AARP Community Challenge grant in 2017, 2018, 2019, 2020, or 2021?

Yes – Selected more than once
 Yes – Selected once
 Yes – Not selected
 No – did not apply

11. How did you hear about this grant opportunity?

The AARP State Office in my state
 The AARP Livable Communities e-newsletter
 An organizational newsletter or conference
 A local event or newsletter
 Word of mouth in the community
 Social Media
 Other: _____

POINT OF CONTACT

12. Organization Contact:

Name: _____ Title: _____
Phone: _____ Email: _____

COMMUNITY DETAILS

13. Name of municipality where project will be physically located/delivered:
Ocean Pines, Maryland

14. Approximate address where this project will be delivered:
NOTE: This information is for AARP's analysis purposes only and will not be used in award information, etc.
Address: 239 Ocean Parkway
City: Ocean Pines State: MD Zip: 21811

15. **Approximate population for the city/town/area where this project will be delivered:**

NOTE: Please only enter a numerical amount and not population ranges. We recommend a quick internet search of the municipality and population.

12,499

16. **Would you describe this community as:**

- Rural
- Suburban
- Urban

PROJECT DETAILS

17. **Project Description.** Please provide a description of your project in 2,000 characters or less (including spaces). Please also include any benefits of your project specifically for people 50-plus.

This project will improve the communities existing 8.5 miles of recreational trails by replenishing and stabilizing trail surfaces making them more accessible, safer, and suitable for bikes, strollers, and wheelchairs. A new wayfaring system, including blazes and information kiosks will be added to the existing trails system. The project will also promote the usage of the trail systems by holding group walks and other outreach events to improve health and safe exercise as well as enhancing social connection within the entire community. Additionally, pictures and stories will be solicited from the recreational trail users to be posted on the community web site, and social media showcasing the positive impact of walking and trails. Finally, input will be collected via a user survey to assess current walkability and identify potential additional improvement for inclusion in future budget requests to the Ocean Pines Association, and Worcester County public work plans.

This project will benefit the community at large, especially the 45% of the population in our community over the age of 50. Increases in physical activity have proven health benefits across populations including decreases in cardiovascular disease, and lower blood pressure. Walking is accessible for everyone. The trail system in our community provides ready, safe access to important amenities including the post office, public library, shopping (including groceries), parks and playgrounds, swimming, tennis, basketball courts, dog park, and water access, especially kayaking. Improving safety and accessibility, as well as promoting the use of the existing trail system are the primary objectives of this project. Encouraging the usage of the trails, enhancing wayfaring by upgrading signage, blazes and adding information kiosks and conducting events and outreach activities will greatly contribute to the vitality, well-being, and livability of the entire community.

NOTE: This grant may NOT be used for the following activities:

- Partisan, political or election related activities
- Planning activities, assessments or surveys of communities without tangible engagement
- Studies with no follow-up action
- Publication of books or reports
- The acquisition of land and/or buildings or a vehicle (such as a car or truck) purchase
- Solely to sponsor other organizations' events or activities
- Research and development for a nonprofit endeavor
- Research and development for a for-profit endeavor
- The promotion of a for-profit entity and/or its products and services

18. **Project Short Summary.** In under 250 characters (including spaces), please describe your project and the impact it will have on the community. Please include relevant references to older adults. Think of it as a one or two sentence summary you would include in a press release.

For example: This project will turn overgrown vacant lots into community gardens with raised flower beds and install accessible benches at a park frequented by older adults.

This project will improve the accessibility, utility and safety of our recreational trails by completing the needed maintenance of trails, installation of signs and maps, and promoting their use for physical activity and wellbeing in the community through special events and activities.

19. **Upload one attachment if needed.** **NOTE:** *This is not required, but you may share one document, i.e., designs, map, photo, supporting materials. Please combine multiple items into one file.*
20. **Social Impact Goal.** Which of the following social impact goals *best* describes your project?
- increasing social connections between older adults and all residents of the community (with a focus on people age 50 and older)
 - X improving the health and wellness of older adults and all residents of the community (with a focus on people age 50 and older)
 - Improving economic conditions for older adults and all residents (with a focus on people age 50 and older)
 - increasing ways older adults and all residents (with a focus on people age 50 and older) safely move around the community
 - creating a range of housing options for older adults and all residents (with a focus on people age 50 and older) to safely live
 - strengthening connections between government, older adults and all residents (with a focus on people age 50 and older), leading to improved community relations
 - making the community more inclusive and meeting the needs of diverse older adults and residents (with a focus on people age 50 and older)

21. **Project Category.** Please select the category below that best describes your project, along with the primary corresponding subcategory.
- NOTE:** *We understand there is some crossover between categories and that several might apply to your project. Please select the main category that aligns most closely with your initial goal.*

- Create vibrant public places** in the community through permanent or temporary solutions that improve open spaces, parks and access to other amenities for residents (especially those 50-plus)
 - Activities to engage residents (particularly people 50-plus) in vibrant public places (e.g., open streets events)
 - Public space activation with a focus on the needs of those 50-plus (e.g., public plaza improvements, parklets, street trees, alleyway activation, accessible seating and games in public spaces, seating along Main Street corridors, signage in neighborhoods)
 - Public art installations that make a space more inviting for multigenerational use, including to decrease 50-plus social isolation (e.g., murals and sculptures that are connected to a broader plan for multigenerational use for the public space)

- Park enhancements to serve all residents with emphasis on people 50-plus (e.g., accessible park equipment improvements, new structures, dog parks)
- Community gardens for all residents (especially for people 50-plus) (e.g., building accessible community garden beds)
- Accessibility of amenities (e.g., increasing accessibility features of park equipment)
- Public safety interventions (e.g., proper lighting, landscaping, block revitalization/maintenance)
- Other (please only select if your project does not fit into one of the above categories and please describe in detail) _____

X Deliver a range of transportation and mobility options for residents (especially those 50-plus) through permanent or temporary solutions that increase connectivity, walkability, bikeability and access to public and private transit and safety.

- Activities to engage people (with an emphasis on people 50-plus) in transportation options/safety (e.g., open streets events)
- Roadway/sidewalks/crosswalk improvement and beautification (with emphasis on the safety needs of the 50-plus) (e.g., markings for crosswalks, traffic calming pop-ups at intersections)
- Bikeability, especially for people 50-plus (e.g., bike sharing options, temporary bike lanes)
- Public or private transit access and safety for residents (with an emphasis on people 50-plus) (e.g., transit shelters, activating and improving transit stops)
- Micro-mobility enhancements/management for residents (with an emphasis on people 50-plus) (e.g., parking and training on scooters, e-bikes for older adults, etc.)
- Expansion and enhancement of existing transportation options (especially for people 50-plus) (e.g., adding volunteer-led transportation programs, enhanced coordination of existing transportation resources)
- Improved wayfinding throughout the community (e.g., signage and markings that are visible for all ages)
- X Trails** (e.g., completing and connecting trails, signage, improving accessibility for all abilities and people 50-plus)
- Accessibility of transportation amenities (e.g., increasing accessibility features of transportation options for people of all abilities, including ADA compliance, with emphasis on people 50-plus, etc.)
- Other (please only select if your project does not fit into one of the above categories and please describe in detail) _____

Support a range of housing options for residents (especially people 50-plus and their families) in the community through permanent or temporary solutions that increase the availability of accessible and affordable choices.

- Accessory dwelling units and tiny homes, particularly those with accessibility features
- Co-housing programming and resources for older adults

- Resources about housing options and available services for residents (with emphasis on those 50-plus)
 - Innovative or new home maintenance, repair and support services to support residents' ability to live independently and age
 - Lifelong housing and accessibility for older adults
 - Other (please only select if your project does not fit into one of the above categories and please describe in detail) _____
-

- Increase civic engagement** with innovative and tangible projects that bring residents (especially those 50-plus) and local leaders together to address challenges and facilitate a greater sense of inclusion.
 - Developing projects based on residents' (especially people 50-plus) priorities (e.g., participatory budgeting efforts)
 - Bringing resident insight and volunteer power (especially people 50-plus) into local government (e.g., citizen academies, local volunteers supporting City Hall efforts)
 - Engaging residents alongside thought leaders in problem solving for wants and needs, especially those 50-plus (e.g., hackathons)
 - Tools and programming to capture data and feedback from residents (especially those 50-plus)
 - Activities that highlight the use of data to improve decision-making in local government, especially on behalf of older adults
 - Other ideas that improve civic engagement in the community (please only select if your project does not fit into one of the above categories and please describe in detail) _____
-

- Focus on diversity, equity and inclusion** while improving the built and social environment of a community for all ages (focusing on residents age 50 and over).
 - Inclusive housing solutions that address disparities, with a focus on people 50-plus and meet the needs of diverse populations
 - Inclusive transportation solutions that address disparities, with a focus on people 50-plus and meet the needs of diverse populations
 - Inclusive public space improvements that address disparities with a focus on people 50-plus and meet the needs of diverse populations
 - Inclusive civic engagement efforts that address disparities with a focus on people 50-plus and meet the needs of diverse populations
 - Inclusive efforts to help family caregivers and allow residents with a focus on people 50-plus to live independently as they age
 - Other changes to make a community more inclusive, address disparities and meet the needs of diverse populations (please only select if your project does not fit into one of the above categories and please describe in detail). _____

- Support communities' efforts to **build engagement and leverage funding available under new federal programs** to support residents (especially those 50-plus) through laws like the American Rescue Plan Act, the Infrastructure Investment and Jobs Act, and more.
 - Activities to engage residents and build support for planned investments *or* installing temporary or permanent changes that build on changes under new federal programs that improve a community's transportation infrastructure, with a focus on people 50-plus (e.g., demonstrations of roadway, crosswalk, sidewalk improvements, improving the accessibility of public transit, etc.)
 - Activities to engage residents and build support for planned investments *or* installing temporary or permanent changes that build on changes under new federal programs that improve a community's housing options, with a focus on people 50-plus (e.g., programs and outreach to increase housing stability, demonstrations of new housing options, additional improvements to existing or planned housing, etc.)
 - Activities to engage residents and build support for planned investments *or* installing temporary or permanent changes that build on changes under new federal programs that improve a community's public spaces, with a focus on people 50-plus (e.g., demonstrations of new park accessibility and public space improvements, improving spaces that were improved leveraging federal funds, etc.)
 - Activities to engage residents and build support for planned investments *or* installing temporary or permanent changes that build on changes under new federal programs that improve a community's connectivity to broadband/high speed internet, with a focus on people 50-plus (e.g., purchasing of hotspots, expanding wireless network access at libraries, training/engaging older adults, etc.)
 - Other (please only select if your project does not fit into one of the above categories and please describe in detail) _____

- Other Community improvements;** including health services, community development, and coronavirus pandemic recovery (with a focus on the needs of people 50-plus)
 - Recovery from the coronavirus pandemic with an emphasis on community development, improvements to public spaces and transportation services, with a focus on people age 50 and older
 - Connectivity improvements, including broadband access, with a focus on people age 50 and older
 - Activities that increase access to healthcare services, with a focus on people age 50 and older
 - Activities that support family caregivers, with a focus on people age 50 and older
 - Activities to support entrepreneurship to improve economic resilience for people age 50 and older.
 - Other (please only select if your project does not fit into one of the above categories and please describe in detail) _____

- 22. Project Deliverables.** Please specify the individual deliverables of your project. Quantify and provide as much detail as you can about any **physical structures (such as benches, lighting, signage, etc.), events, dates, addresses, communications, people reached, volunteers involved, etc.** within 300 characters (including spaces) for each deliverable.

Before you enter your answers, PLEASE READ the examples below and review Attachment D.

For example:

- I. *The Organization will purchase and install structures with LED lighting with custom side panels at (ADDRESS)*
 - a. *Quantity: 3*
- II. *The Organization will purchase and install ADA compliant benches at (ADDRESS)*
 - a. *Quantity: 7*
- III. *The Organization will purchase and install AARP branded signage at (ADDRESS)*
 - a. *Quantity: 15*
- IV. *The Organization will purchase and install accessible raised garden beds*
 - a. *Quantity: 10*
- V. *The Organization will hold event on (DATE) (event examples: workshops, hackathon, trainings)*
 - a. *Quantity: 1*
- VI. *The Organization's goal is to have community members to be trained at workshops on 50+ issues*
 - a. *Quantity: 250, including at least 125 people age 50 and older*
- VII. *The Organization will hold a (kick-off, ribbon cutting, etc.) event on November 1, 2022.*
 - a. *Quantity: 1*
- VIII. *The Organization has a goal of attendees at event*
 - a. *Quantity: 400, including at least 200 people age 50 and older*
- IX. *The Organization will engage volunteers over the course of the project – including painting accessible benches made of outdoor materials, installation, and the kick-off event*
 - a. *Quantity: goal of 70, including at least 35 people age 50 and older*

Deliverable 1: Utilize appropriate surface materials to replenish and stabilize recreational trails to make them accessible, safer, and more suitable for bikes, strollers, wheelchairs, etc.

Quantity: replenish and stabilize .25 miles of trails, on South Gate Pond to Memorial Park, to improve accessibility and walkability

Deliverable 2: Improve or add crosswalk markings and signs where trails cross roads and to connect existing trails with sidewalks and public amenities

Quantity: Add 6 crosswalk marking where current trails cross roads (5 on Sherwood Forest trail, and 1 on South Gate Pond trail 2).

Deliverable 3: Design, develop and implement an accessible wayfinding system by including informational kiosks for OPA trails, signs, and blazes.

Quantity: Add four information kiosks at Trail Heads (Sherwood Forest, South Gate Pond trails 1 & 2, White Horse Park). Add signage at start and end points for each trail, and any junctions (estimated 15 signs, and approximately 50 blazes). Kiosks will include statement about funding from AARP

Deliverable 4: Plan and execute regular monthly group walks on the Ocean Pines trails to improve healthy and safe exercise and social connections

Quantity: 15 participants per month, with 10 participants age 50 or older. Promotional flyers, newsletter announcement, and web/social media postings will include statement about funding support from AARP

Deliverable 5: Take pictures and collect stories from walkers to share through Ocean Pines Website, newsletter and social media on positive impacts of walking and trails

Quantity: 5 personal stories with pictures per month, with 3 contributors age 50 or older

Deliverable 6: Collect input from walkers and other community members about current walkability and potential improvements to develop proposals, recommendations for Ocean Pines Association and Worcester County to include in budget and public works plans for 2023. This could include recommendations for outdoor fitness equipment for some OP Parks.

Quantity: 1 survey conducted via QR code with response rate of 15%, completed by December.

Deliverable 7: Hold two trail days (spring, and fall) to encourage community engagement and help maintain trails

Quantity: : total of 100 participants, with 50 participants age 50 and older for both events. Promotional flyers, newsletter announcement, and web/social media postings will include statement about funding support from AARP. 2 dozen Event signs will be posted throughout the community in advance of each trail day.

23. Project Type:

NOTE: Proposals for the project types described below will be prioritized over those that support ongoing programming or events.

- Permanent physical** improvements in the community
- Temporary demonstrations** that lead to long-term change
- New, innovative programming** or services

PROJECT NARRATIVE AND BUDGET

Please complete each section with **2,000 characters or fewer (including spaces)**.

24. Livable Communities Activities. Please describe how the Community Challenge project will be integrated with ongoing efforts to make this community more livable for all (with a focus on people 50-plus) and have a lasting impact.

One of the focus areas for the Worcester County (MD) Community Health Improvement Plan is to promote healthy lifestyles and prevent chronic diseases through the promotion and support for healthy lifestyles in the community. Especially, as the leading modifiable risk factors for heart disease and stroke such as high blood pressure, high cholesterol, diabetes, physical inactivity, and obesity are highly prevalent among Worcester county residents in comparison to the overall state. More than 65 percent of Worcester adults are either overweight or obese. Additionally, data indicates over 27% of county residents report that they have had no leisure time physical activities/exercises in the last 30 day (27.4%). Our efforts associated with this project directly align with Plan objectives of implement 5 awareness campaigns a year to promote access to safe places for physical activity (walking and biking); creating a list of existing walks and tours, disseminate information about activities open to the public and identify stakeholders to develop and lead new walking tours; and provide outreach/awareness activities targeted to educate the community on recreation/fitness opportunities in Worcester County.

This project focuses on improving the quality and safety of our recreational trails through needed maintenance, and by including new signage, blazes, information kiosks and other wayfaring, it will positively impact the amount of use of our trails by our community. Through our planned outreach activities and special events, we intend to proactively engage our over 50 community members, as well as the community at large. Additionally, through the establishment of the project's wayfaring initiative, we will actively encourage the use of our recreational trail as connectors to other community services, such as the library and post office, as well as other community amenities like tennis courts, basketball, swimming, and community garden.

25. Community engagement. Please describe how residents and local organizations have been engaged in the area's livable communities' activities (with a focus on people 50-plus) to date. How will you engage the community and involve older residents as you execute this grant?

The Ocean Pines Association sponsors a wide range of physical and recreational activities for all ages (with many designed purposefully for ages 50+) including aquatics (water aerobics, lap swim, hydro cycling), pickleball, platform tennis, Tai Chi, self-guided walking, Zumba, a basketball league, and line dancing to name a few. Additionally, the OPA sponsors adult health classes, special events (flea market, bingo, big truck day), a farmer's market, art league virtual tours, live music events, craft fairs, movie nights, and bus trips. Currently, there are over 40 different community clubs for a wide range of interests, including AARP Chapter 4507!

This project seeks to build on these existing activities and invite (and encourage) our over 50-year-old residents to utilize our recreational trails through the projects outreach programs and volunteer opportunities. Additionally, we will establish partnership with local health providers such as Worcester County Health department, and the Atlantic General Hospital by creating awareness of our trails, our walking program, and special events, such as the fall and spring Trail Days dedicated to the maintenance and upkeep of our existing recreational trails. Utilizing funding from the grant will allow the development and distribution of the necessary promotional materials.

The project will also focus on safety and safe use of the trail system by establishing roadway marking indicated where the trail crosses roads and streets in the community. Currently there are no markings or signs indicated the trail crossings. The new markings will increase the safety of walkers, hikers and bicyclists, especially those over 50, or with disabilities, as they use the over eight miles of community trails. Providing safe and well-maintained trails, walking program, as well as volunteer activities such as the trail days will encourage participation by the entire community in a more active lifestyle and reap the rewards of better health.

26. Role of volunteers. Will volunteers age 50 and older play a role in the implementation of the Community Challenge project?

Yes

No

a. **Please describe.** NOTE: Even if you answered "No" above, if volunteers of any age will play a role in implementing the Community Challenge project, please explain.

b.

Our over 50 community members will have ample opportunity to participate in this project. Several of the key components will be dependent on volunteer time and efforts that will benefit greatly from their experience and sense of civic pride. To sustain this effort over time we will be initiating trail days to organize groups of volunteers to walk each trail and note areas in need of maintenance or repair, clearing of brush or other obstacles, keep the trails litter free, and identify segments of the trail in need of blazes, signs, and related wayfaring methods. Volunteer will be needed for our special walking events intended as outreach to engage the broader community in healthy activities highlighting the over eight miles of beautiful trails readily available in the community. Activities associated with these special events will be preparing and distributing promotional materials, as well as serving as "ambassador" during the walking events to lead groups assembled on each of the different trails. We will also encourage Event volunteers to pursue other outreach activities within their own circles, clubs, or community groups to alert those groups of the special walking events. We will be conducting ongoing surveying of recreational trail users, and community members to obtain feedback on the safety, accessibility, and overall satisfaction of our trail system. Developing ongoing methods, conducting the survey, and tabulating, analyzing, and reporting of results will all benefit from volunteer contributions. Our wayfaring efforts, including information kiosks will need volunteer input to ensure that community needs are reflected in the recreational trail wayfaring system. Additionally, collecting community information, events, developing and formatting the information and then creating the information kiosks layout, formatting, and posting this information to the kiosks, in an ongoing basis will rely on over 50 community members and other volunteers.

27. Older Adults. How will your project benefit residents age 50 and over?

In alignment with the AARP's focus on Livable Communities our project addresses the need for good public health and active lifestyles by encouraging people to walk, or bike, decreasing the dependency on automobiles, and increasing social interaction and engagement with the community at large. Our project prioritizes safety for pedestrians and walkers by promoting the use of our extensive trail system to connect to public spaces, community services and amenities. The benefits include better overall fitness to reduce illness and increase the sense of well-being. Walking groups have the added benefit for participants of social interaction and the potential to build community social cohesion.

Learn more at [AARP.org/CommunityChallenge](https://www.aarp.org/CommunityChallenge)

Questions? Email CommunityChallenge@AARP.org

Additionally, for the over 50 population, access and connectivity to basic services are essential for maintaining independence and improving the likelihood of staying in their own home as they age. By increasing the use of the trail system to access local community businesses, this project will serve to provide an economic benefit, as well. One positive result of an increase in revenue for local business is that it can potentially lead to increases in employment, especially for our youth. Further, this project is designed to engage our over 50 population by providing the opportunity to volunteer to support our walking events, trail days, and other activities throughout the year (for example Walktober) and Bike Day. Our local AARP Chapter provides one avenue for engaging with our over 50 population. Additionally, engagement, through promotional materials and outreach activities, will be initiated with the Worcester County Health Department Adult Services, Worcester Commission on Aging, Worcester County Department of Aging, and other over 50 community organizations and clubs to ensure the awareness of the positive aspects of this project and to increase participation in activities, programs, volunteer opportunities and special events.

28. Diversity and Inclusion. Regardless of your project category, will your project focus on, impact or benefit a specific multicultural population of older adults and their families in the community?

Yes

No

a. If so, please select the one or two who will be primarily impacted below.

African American/Black

Hispanic/Latino

Asian American Pacific Islander

Native American

LGBTQ+

Other: _____

b. Please describe how the effort focuses on or impacts this population (including any emphasis on people 50-plus and their families).

Our project is committed to promoting equity across race, age, sex, income, ability level and at-risk populations by ensuring all activities, such as Walktober, Bike Day, and walking groups are accessible to all. To ensure that our project is serving the needs of the entire community, we will be soliciting public opinion and input through our Parks and Recreation Advisory Committee, newsletters, meetings, surveys, website, focus groups and social media. This feedback will be incorporated into setting the priorities for future improvements. The current project is a direct result of our last community survey indicating 40% of respondents were interested in seeing improvements to the recreational trail system. The health benefits of walking and the availability of an extensive, safe, and accessible trail system will be promoted throughout the entire community. Our goal is to encourage 150 minutes of physical activity per week. Walking groups have been shown to regular walking groups including improvements in improve blood pressure, resting heart rate, BMI, blood cholesterol, VO2 Max, and depression scores. With 40% of all car trips being 2 miles or less, our project’s wayfaring improvements will encourage community member to consider our recreational trails as an alternative to cars to complete regular short trips, for instance, to the post office, library, or pharmacy, all located within a short walk (2 miles or less) for many residents. Outreach efforts will extend to Ocean City (MD) Diversity, Equity, and Inclusion Officer to explore potential partnership and co-promotional opportunities for special events, and activities associated with our recreational trails.

29. Disparities. Will your project improve or address existing disparities (including racial or economic) experienced in the community (especially for people age 50 and older)?

Yes

No

Please describe:

Walking is critical for disadvantaged populations. According to statistics one third of all Americans are not able to drive because they are too old, too poor, too young or have some form of disability. More than 50% of Americans 65 or older who do not drive stay home on a given day due to lack of transportation options. The average age of our community members is over 50. This project has been specifically designed to support the use of our recreational trail system for this population by improving the safety and surfaces of the trails and providing better wayfaring. In our community our recreational trail system provides ready access to a wide variety of essential services, such as public transportation, grocery stores, pharmacies, schools, churches, banks, post office and public library.

Additionally, the trail system connects the community to a wide range of community amenities including the community center, pools, tennis and basketball courts, kayak launches and restaurants.

Our Ocean Pines trails system promotes community walkability, fitness, social interaction, and can reduce transportation costs. According to a CDC study, recreational trails can be beneficial in promoting physical activity in high risks groups, including women and member of lower socioeconomic groups. As part of this project walking groups will be established with outreach to at risk members of our community to participate. Special events, such a Walktober and our Community Bike Day will be promoted throughout the community to encourage participation. Additionally, with the wayfaring system in place, easy access to trails, and guidance will support the use of the trail system as connector to community resources and services.

30. Veterans and Military Families. Will your project have an emphasis on veterans and their families of all ages (including those age 50 and older)?

Yes

No

Please describe:

The Ocean Pines community has a long history of recognizing the contribution of our veterans. Our Memorial Park was established and is maintained through the combined efforts of the entire community. Based on census data we have nearly 1300 veteran residents in our community. The memorial site is adjacent to our South Gate Pond trail. This trail is the main entry point for the Memorial. This project will ensure the continuing maintenance and upkeep of the trail, as well as provide for enhancements related to signage, wayfaring, and an information kiosk, as well as safety through improvements to the surface of the trail itself to increase access, especially for our veterans visiting the Memorial, our over 50 community members and any those individuals who may be experiencing mobility challenges. Providing access that lessens challenges will greatly improve the experience of people visiting the Memorial and increase attendance at the many ceremonies held at the Memorial throughout the year. Additionally, to promote our special events, and walking clubs, we will outreach to local veteran organizations including the local American Legion, local Vietnam Veterans of America, and local Disabled Veterans of America to encourage participation in these health promoting activities. Members of these groups will also be solicited to provide input via our user surveys. This will ensure any enhancement that benefit our veterans will be prioritized and funded. Promoting use of our trails will also be encouraged by soliciting membership in a Veteran's walking group. Building camaraderie through walking groups is proven to increase participation, cohesiveness of the group, and social well-being among veterans.

31. Federal Investments. Regardless of your project category, is your project connected to any efforts that were supported or are planning to build engagement, under recent federal legislation that supports communities (including the American Rescue Plan Act, the Infrastructure Investment and Jobs Act or others) to benefit residents (with a focus on people 50-plus)?

Yes

No

Please describe: _____

32. Grant Budget. Please specify all expenses that will be covered by this grant. Itemize anticipated expenses and income (if any) for this proposal. Please ensure that the Total Grant Amount Requested below matches the amount you entered in Question #2 at the beginning of this application.

	Expense	Additional information
Contracted services costs	None	
Staff costs, if any <i>(NOTE: AARP will typically only award grants that spend 0-15% on staff costs. However, AARP reserves the right to award compelling projects that go beyond this range.)</i>	None	
Materials & supplies, if any	\$2040 (6 cross walks @ \$340 per unit)	<ul style="list-style-type: none"> • 5 road crossing for Robin Hood Trail crossings, 1 road crossing for South Gate Pond trail #1 crossing • Installation using in-kind support
	\$3340 (4 information kiosks & \$835 per unit)	<ul style="list-style-type: none"> • 36" X 48" single standard upright panel bulletin board and 60 lb. bag ready mix concrete • At Trail Heads for Robin Hood Trail, South Gate Pond Trail 1 & Trail 2, 1 at White Horse Park Trail, Installation using in-kind support
	\$290.55 (39 Trail mile markers (signs) @ \$7.45 per unit)	<ul style="list-style-type: none"> • At zero point, and ¼ mile increments • Installation using in-kind support
	\$402.50 (10 Trail Use signs at \$40.25 per unit)	<ul style="list-style-type: none"> • Two per trail, 1 at entrance, 1 at trail end • Installation using in-kind support
	\$473.75 (25 Trail Access signs @ \$18.95 per unit)	<ul style="list-style-type: none"> • Number varies by trail, at least two per trail • Installation using in-kind support
	\$3300 (1/4 mile, 4ft wide crushed stone gravel) addition to existing OP trail to Memorial Park from parking area	<ul style="list-style-type: none"> • Materials only • Site preparation and installation using in-kind support

	\$424.95 (500 promotional print brochures) for walking/bicycling special events	<ul style="list-style-type: none"> • Printing and card stock only • Publication design and production using in-kind support
Travel expenses, if any	None	
TOTAL GRANT AMOUNT REQUESTED	\$10,271.75	

33. **Matching/Supporting Funds and In-Kind Support.** *Matching funds are NOT required.* Please detail any matching/supporting funds or in-kind support the organization will receive to contribute toward this project. Include volunteer/donated work as in-kind support.

	Matching Funds/Supporting Funds	In-Kind Support
Nonprofit		Community Volunteers Ocean Pines Association Parks/Recreation
Private		
Public		

34. **How will you use AARP branding?**

AARP branding and acknowledgment of financial support will be included in all activities and special events associated with this project including newsletter announcement, bulletin boards, quarterly Association reports and Information Kiosks postings.

35. **Other Funding.** AARP might be contacted by other potential funders that could be interested in funding projects that were not funded through the AARP Community Challenge. The potential funders may have additional process steps and funding requirements than those of the AARP Community Challenge. If requested, AARP would like to send your contact information, organization name and a short description of your proposal, including the community where the project would take place (“Project Information”). Please note that these projects will be subject to any potential funder’s own terms, conditions and review. Please indicate in your application whether or not you give permission to AARP to share your Project Information with other potential funders. If you select “yes,” you agree on behalf of yourself and your organization to release AARP and its affiliates and their respective officers, directors, employees, contractors, agents and representatives from all liability associated with sharing the Project Information with potential funders. We will alert you before this Project Information is given to potential funders. **Do you give AARP permission to share this Project Information with other organizations that might be interested in funding your project?**

- X YES
- NO

An opportunity for other possible AARP funding. Please note that by submitting a proposal for the AARP Community Challenge initiative, you and your organization give AARP permission to reach out to you and others at your organization about other possible AARP funding opportunities that your proposal may be eligible for based on the AARP Community Challenge criteria. However, please note that AARP is not obligated in any way to consider your proposal for any additional AARP funding.

Learn more at AARP.org/CommunityChallenge

Questions? Email CommunityChallenge@AARP.org

NOTIFICATION

When you SUBMIT this application, you will receive a confirmation email within the hour. Please make sure to check your spam folder if you do not see it. If you do NOT receive a submission confirmation, you have NOT submitted successfully. Please go back and make sure you completed ALL required questions and did not go over the text box character limits.

All applicants will be notified of their funding status by email in May. To receive funding, selected applicants must execute and return a binding Memorandum of Understanding and completed financial forms to the AARP National office in a timely manner.



Exploring Online voting

OPA Elections Committee

Bob Windsor

Mary Whitcomb

Joe Peloso

Jean Pennington

Carol Ludwig, Chair

Overview of Presentation

- ▶ Background: Current Process and Issues
- ▶ Advantages to Online Voting
- ▶ Countering Resistance to Online Voting
- ▶ General Online Voting Process
- ▶ Estimates of Costs for Four Vendors
- ▶ Summary and Next Steps

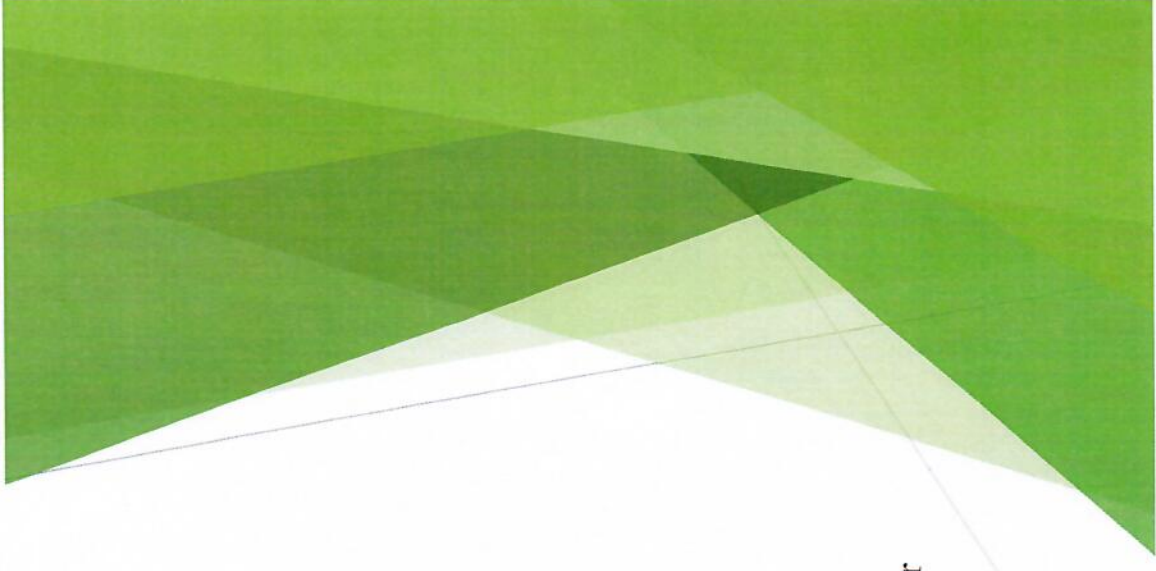


Current Process and Challenges

- ▶ The current election process uses mail-in ballots with business reply envelopes for ballot return. Election materials, ballots and envelopes are printed by a vendor. Ballots returned by deadline are manually checked for duplicate ballots, manually fed into a scanner with results tabulated by a program on a laptop computer.
- ▶ Issues with Current Process:
 - Bylaws provide a tight timeframe for mailing and receipt of ballots (eligibility dates are not confirmed until 35 days before voting deadline)
 - Process negatively impacted by USPS delays in sending and receipt of ballots
 - Numbers of late (invalid) ballots increased from 2020 (182) to 2021 (289)
 - Committee must manually search received ballots to check for duplicates.
 - Ballot scanning process is slow, ranging from 5 to 6 hours in recent elections.
 - Concern on about security of election (transparent envelopes)

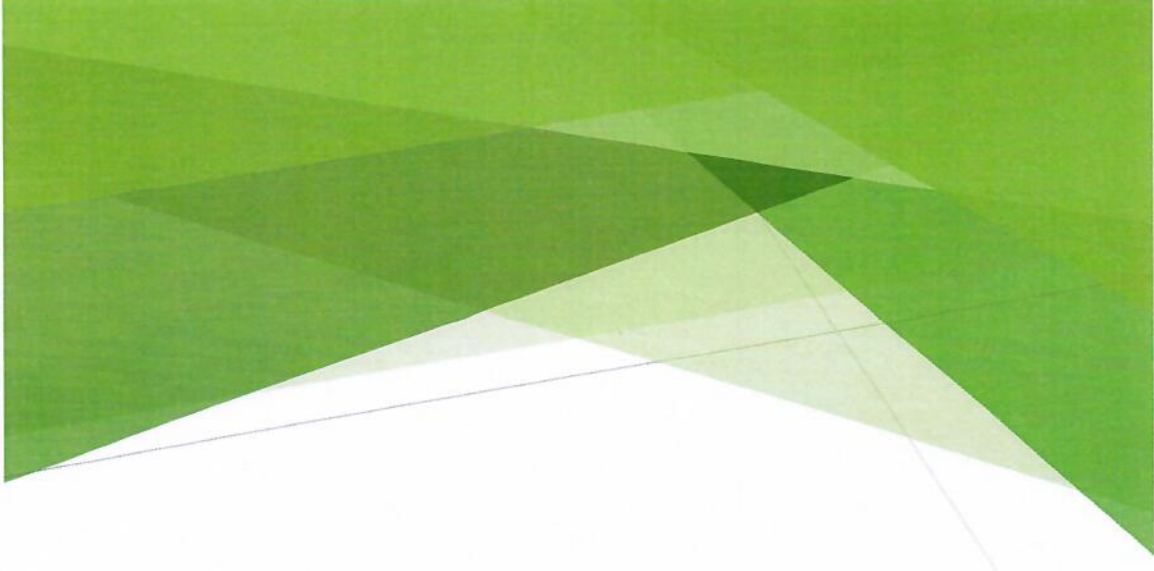
General Online Voting Process

- ▶ OPA provides electronic file of Property Owners
- ▶ Each lot owner is assigned a random ID number
- ▶ The ID number is provided to each owner via postal service
- ▶ Owners login to website and create a password
- ▶ Votes are entered via website
- ▶ Email reminders are sent periodically to owners who provided email address
- ▶ Voting open until day of deadline
- ▶ OPA Single Point of Contact works with corrections as necessary
- ▶ OPA (Elections Committee) provided with ballot results
- ▶ With addition of a phone-in option, owners can call a central number, providing their unique id number and vote.



Advantages to Online Voting

- ▶ Cost reduction on opaque Return Envelopes, Return Postage
- ▶ PCs are available at local Libraries, if needed
- ▶ Security Enhancement
- ▶ Phone In Feature
- ▶ No Equipment for IT Staff to maintain/purchase faster scanner
- ▶ Cost reduction of Contractor collecting ballots
- ▶ Eliminates current duplicate ballot challenge
- ▶ Property Owners can vote up to the deadline date
- ▶ Saves paper and storage needs
- ▶ Addresses two OPA survey results that show a higher percentage in favor of online voting



Countering Resistance to Online Voting

- ▶ There will always be resistance to any change, There are also a number of benefits:
- ▶ This is not new as The Parke Community has used online voting successfully
- ▶ Online voting will help ensure that every vote counts as there will be no ineligible votes due to late USPS processing; property Owners can vote up to the deadline date
- ▶ Surveys have shown that 93% of adults, including 75% of adults 65 and over are online
- ▶ Phone-in option ensures that those not online can still vote easily.
- ▶ Unique codes mean no duplicate ballots and conflicts are resolved quickly
- ▶ Depending on provider and options selected there may be cost savings over current process.

Online Voting Vendor Estimates

Estimates of Various Services

	Current	YES ELECTIONS	Election Trust	Simply Voting	VOTE HOA NOW
Election Management		\$ 5,300	\$ 4,850	\$ 2,830	\$ 2,505
Clear Ballot (Host)			\$ 1,250	\$ 1,695	\$ 909
Phone-in Feature		\$ 1,500		\$ 859	
Print and Mail Ballot and Instructions only					
Print and Mail Annual Mtg Notice/ballots/flyers	\$ 7,772	\$ 3,111	\$ 7,727		
Postage annual Meeting Notice/instructions	\$ 3,454				
Ballot return postage	\$ 4,305				
	\$ 15,531	\$ 9,911	\$ 13,827	\$ 5,384	\$ 3,414

Summary and Next Steps

The OPA Elections Committee strongly suggests that the Ocean Pines Board of

Directors vote in favor of online voting with a phone-in option.

- Association Members have generally been in favor of online voting through two surveys; it is already in use in the Parke.
 - Online voting streamlines our voting process for both Board of Directors and Referendum elections; ensures every vote counts and results are available promptly
- ▶ Next Steps
- ▶ If the Board approves online voting, the GM or staff should identify specifications needed, and select a contractor in time for use at this year's Board of Directors election.



**OCEAN PINES ASSOCIATION, INC.
MOTION TO ADJOURN TO
CLOSED SESSION**

At a meeting of the Board of Directors of Ocean Pines Association, Inc., held on this 23rd day of February 2022, at 11:00 a.m. in the Board Room of the Administration Building, the Board voted to adjourn to closed session for the purpose of discussing matters pertaining to employees and personnel; specifically pertaining to the General Manager transition as permitted by the MD Homeowner's Association Act, Section 11B-111(a).

Motion made by: Doug Parks. Motion seconded by: _____

Discussion:

VOTE TO CLOSE SESSION for the above purpose only:

Director	In Favor	Opposed
Larry Perrone		
Colette Horn		
Doug Parks		
Josette Wheatley		
Amy Peck		
Frank Daly		
Rick Farr		

As allowed by the Maryland Homeowner's Association Act, Section 11B-111(4 & 5).

- (4) A meeting of the board of directors or other governing body of the homeowners association or a committee of the homeowners association may be held in closed session only for the following purposes:
- (i) Discussion of matters pertaining to employees and personnel;
 - (ii) Protection of the privacy or reputation of individuals in matters not related to the homeowners association's business;
 - (iii) Consultation with legal counsel on legal matters;
 - (iv) Consultation with staff personnel, consultants, attorneys, board members, or other persons in connection with pending or potential litigation or other legal matters;
 - (v) Investigative proceedings concerning possible or actual criminal misconduct;
 - (vi) Consideration of the terms or conditions of a business transaction in the negotiation stage if the disclosure could adversely affect the economic interests of the homeowner's association;
 - (vii) Compliance with a specific constitutional, statutory, or judicially imposed requirement protecting particular proceedings or matters from public disclosure;
 - (viii) Discussion of individual owner assessment accounts; and
- (5) If a meeting is held in closed session under paragraph (4) of this section:
- (i) An action may not be taken and a matter may not be discussed if it is not permitted by paragraph (4) of this section; and
 - (ii) A statement of the time, place, and purpose of a closed meeting, the record of the vote of each board or committee member by which the meeting was closed, and the authority under this section for closing a meeting shall be included in the minutes of the next meeting of the board of directors or the committee of the homeowners association.

Josette Wheatley, Secretary, Ocean Pines Association, Inc.



**OCEAN PINES ASSOCIATION, INC.
MOTION TO ADJOURN TO
CLOSED SESSION**

At a meeting of the Board of Directors of Ocean Pines Association, Inc., held on this 23rd day of February, at at 11:00 a.m. in the Ocean Pines Board Room the Board voted to adjourn to closed session for the purpose of discussing modification of the terms of a contract; specifically pertaining to the lifetime golf membership agreement as permitted by the MD Homeowner's Association Act, Section 11B-111(vi).

Motion made by: Colette Horn. Motion seconded by: _____

Discussion:

VOTE TO CLOSE SESSION for the above purpose only:

Director	In Favor	Opposed
Larry Perrone		
Colette Horn		
Doug Parks		
Josette Wheatley		
Amy Peck		
Frank Daly		
Richard Farr		

As allowed by the Maryland Homeowner's Association Act, Section 11B-111(4 & 5).

- (4) A meeting of the board of directors or other governing body of the homeowners association or a committee of the homeowners association may be held in closed session only for the following purposes:
- (i) Discussion of matters pertaining to employees and personnel;
 - (ii) Protection of the privacy or reputation of individuals in matters not related to the homeowners association's business;
 - (iii) Consultation with legal counsel on legal matters;
 - (iv) Consultation with staff personnel, consultants, attorneys, board members, or other persons in connection with pending or potential litigation or other legal matters;
 - (v) Investigative proceedings concerning possible or actual criminal misconduct;
 - (vi) Consideration of the terms or conditions of a business transaction in the negotiation stage if the disclosure could adversely affect the economic interests of the homeowner's association;
 - (vii) Compliance with a specific constitutional, statutory, or judicially imposed requirement protecting particular proceedings or matters from public disclosure;
 - (viii) Discussion of individual owner assessment accounts; and
- (5) If a meeting is held in closed session under paragraph (4) of this section:
- (i) An action may not be taken and a matter may not be discussed if it is not permitted by paragraph (4) of this section; and
 - (ii) A statement of the time, place, and purpose of a closed meeting, the record of the vote of each board or committee member by which the meeting was closed, and the authority under this section for closing a meeting shall be included in the minutes of the next meeting of the board of directors or the committee of the homeowners association.

Josette Wheatley, Secretary, Ocean Pines Association, Inc.

OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: MARIA T. CAMPIONE-LAWRENCE
 2. Address: 6 BUNKER CT - BERLIN, MD 21811
 3. Email: MARIA.LAWRENCE@COMCAST.NET
 4. Telephone: 703-569-6920 Property Owner for 2 1/2 (years)

5. Committee in which you would like to be involved:
- | | | |
|---|----------------|--------------------------|
| <input checked="" type="checkbox"/> Aquatics | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Architectural Review | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Budget & Finance | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> By-Laws & Resolutions | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Clubs | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Communications | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Elections | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Environment & Natural Assets | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Golf | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Marine Activities | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Racquet Sports | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Recreation & Parks | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Search | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Strategic planning | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Other _____ | Re-Appointment | <input type="checkbox"/> |

Potential Term: (1st) 2nd 3rd ~ Term will expire: _____

6. Why do you want to be on this Committee? Currently, using the inside pool water exercise program - Community Aquatics are a great amenity to all residents of Ocean Pines

7. What knowledge/input can you offer to this Committee? Past experience for 11 yrs as President and hands on management for South Side Condo Assoc in Ocean City - including outside pool.

Signature: Maria T. Campione-Lawrence Date: 1/18/22

1st Endorsement from Committee Chairperson:
 Comment: _____
 Signature: Ellen M. Henon Date: 1/25/22

2nd Endorsement from Board Liaison to Committee:
 Comment: _____
 Signature: Paul Day Date: 1/28/22

Board Action: _____ Date: _____
 President's Signature: _____ Date: _____

**OCEAN PINES ASSOCIATION
ADVISORY COMMITTEE APPLICATION**

1. Name of Applicant: MONICA M RAKOWSKI
 2. Address: 34 CANNON DR BERLIN MD 21811
 3. Email: M.RAK34@mediacombb.net

4. Telephone: 410-493-4202 Property Owner for 7 (years)

5. Committee in which you would like to be involved:
- | | | |
|--|----------------|-------|
| <input checked="" type="checkbox"/> Aquatics | Re-Appointment | _____ |
| <input checked="" type="checkbox"/> Architectural Review | Re-Appointment | _____ |
| _____ Budget & Finance | Re-Appointment | _____ |
| _____ By-Laws & Resolutions | Re-Appointment | _____ |
| _____ Clubs | Re-Appointment | _____ |
| _____ Communications | Re-Appointment | _____ |
| _____ Elections | Re-Appointment | _____ |
| _____ Environment & Natural Assets | Re-Appointment | _____ |
| _____ Golf | Re-Appointment | _____ |
| _____ Marine Activities | Re-Appointment | _____ |
| _____ Racquet Sports | Re-Appointment | _____ |
| <input checked="" type="checkbox"/> Recreation & Parks | Re-Appointment | _____ |
| _____ Search | Re-Appointment | _____ |
| _____ Strategic planning | Re-Appointment | _____ |
| _____ Other _____ | Re-Appointment | _____ |

Potential Term: 1st 2nd 3rd ~ Term will expire: _____

6. Why do you want to be on this Committee? I WANT TO GIVE BACK TO OUR COMMUNITY. I BELIEVE I CAN MAKE A POSITIVE DIFFERENCE AND BE A PART OF SUPPORTING OTHERS.

7. What knowledge/input can you offer to this Committee? I WORKED FOR BALTO. CO. RECREATION & PARKS. I WORK WELL WITH OTHERS. I HAVE SERVED ON MANY COMMITTEES.

Signature Monica M. Rakowski Date 2/3/2022

1st Endorsement from Committee Chairperson:
 Comment: _____
 Signature Ellen Hench Date 2/6/22

2nd Endorsement from Board Liaison to Committee:
 Comment: Excellent Choice
 Signature Paul Dwy Date 2/17/22

Board Action: _____ Date: _____

President's Signature _____ Date _____

**OCEAN PINES ASSOCIATION
ADVISORY COMMITTEE APPLICATION**

1. Name of Applicant: Kevin W. Middleton
 2. Address: 2 Abbyshire Rd.
 3. Email: KevinW.Middleton@Verizon.net
 4. Telephone: 301-367-7946 Property Owner for 25 (years)

5. Committee in which you would like to be involved:
- | | | |
|--|----------------|-------|
| <input checked="" type="checkbox"/> Aquatics | Re-Appointment | _____ |
| <input checked="" type="checkbox"/> Architectural Review <i>First Choice</i> | Re-Appointment | _____ |
| <input type="checkbox"/> Budget & Finance | Re-Appointment | _____ |
| <input type="checkbox"/> By-Laws & Resolutions | Re-Appointment | _____ |
| <input type="checkbox"/> Clubs | Re-Appointment | _____ |
| <input type="checkbox"/> Communications | Re-Appointment | _____ |
| <input type="checkbox"/> Elections | Re-Appointment | _____ |
| <input type="checkbox"/> Environment & Natural Assets | Re-Appointment | _____ |
| <input type="checkbox"/> Golf | Re-Appointment | _____ |
| <input checked="" type="checkbox"/> Marine Activities <i>2nd choice</i> | Re-Appointment | _____ |
| <input type="checkbox"/> Racquet Sports | Re-Appointment | _____ |
| <input type="checkbox"/> Recreation & Parks | Re-Appointment | _____ |
| <input type="checkbox"/> Search | Re-Appointment | _____ |
| <input type="checkbox"/> Strategic planning | Re-Appointment | _____ |
| <input type="checkbox"/> Other _____ | Re-Appointment | _____ |

Potential Term: 1st 2nd 3rd ~ Term will expire: _____

6. Why do you want to be on this Committee? Experience & background in Education Design Construction & Land Development

7. What knowledge or input can you offer to this Committee? Interest in maintaining or improving property
Experience by Background Education

Signature: _____ Date: MARCH 27, 2022

1st Endorsement from Committee Chairperson:

Comment: LONG CONVICTION WITH THE RE-APPOINTMENT INDICATED HE WILL ADD VALUE.
 Signature: _____ Date: 1/27/22

2nd Endorsement from Board Liaison to Committee:

Comment: Approved
 Signature: _____ Date: 2/7/2022

Board Action: _____ Date: _____

President's Signature _____ Date _____

OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: FRANK BROWN
 2. Address: 2 ALTON PT.
 3. Email: FCBROWN0469@GMAIL.COM
 4. Telephone: 443-506-5645 Property Owner for 17 (years)
 5. Committee in which you would like to be involved:

- | | | |
|---|----------------|--------------------------|
| <input type="checkbox"/> Aquatics | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Architectural Review | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Budget & Finance | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> By-Laws & Resolutions | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Clubs | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Communications | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Elections | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Environment & Natural Assets | Re-Appointment | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Golf | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Marine Activities | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Racquet Sports | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Recreation & Parks | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Search | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Strategic planning | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Other _____ | Re-Appointment | <input type="checkbox"/> |

Potential Term: 1st 2nd 3rd ~ Term will expire: _____

6. Why do you want to be on this Committee? I WANT TO BE INVOLVED IN MORE DECISIONS INVOLVING THE GOLF COURSE.

7. What knowledge/input can you offer to this Committee? I WORKED IN ALL PHASES OF GOLF WHILE IN HIGH SCHOOL AND COLLEGE. I HAVE BEEN A MEMBER OF GOLF CLUBS FOR OVER 50 YEARS. I AM A LIFE TIME MEMBER OF OCEAN PINE GOLF CLUB 1-30-22

Signature _____ Date _____

1st Endorsement from Committee Chairperson: _____

Comment: William D. Fisher Frank Brown
 Signature _____ Date 1-30-2022

2nd Endorsement from Board Liaison to Committee: _____

Comment: Excellent Choice.
 Signature Pat Deery 1/31/2022
 Signature _____ Date _____

Board Action: _____ Date: _____

President's Signature _____ Date _____

OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Robert M Long
2. Address: 32 Newport Drive, Ocean Pines
3. Email: rmlong@aol.com
4. Telephone: 410-208-0606 Property Owner for 19 (years)
5. Committee in which you would like to be involved:

<input type="checkbox"/>	Aquatics	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Architectural Review	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Budget & Finance	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	By-Laws & Resolutions	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Clubs	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Communications	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Elections	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Environment & Natural Assets	Re-Appointment	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Golf	Re-Appointment	<u>yes</u>
<input type="checkbox"/>	Marine Activities	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Racquet Sports	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Recreation & Parks	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Search	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Strategic planning	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Other _____	Re-Appointment	<input type="checkbox"/>

Potential Term: 1st 2nd 3rd ~ Term will expire: 2nd; current term expires 2/16/2022

6. Why do you want to be on this Committee? I am a life member of the golf club and am very involved with the member groups. I'd like to make the golf club a popular and worthwhile amenity for Ocean Pines residents.

7. What knowledge/input can you offer to this Committee? I am past President of the Golf Members Council and continue to work with the Council and the OPMGA in a number of areas.

Signature: Robert M. Long Date: February 13, 2022

1st Endorsement from Committee Chairperson:

Comment: BOB HANDLES MOST COMMUNICATION CORRESPONDENCE FOR THE GOLF GROUPS AND IS A VALUABLE TEAM MEMBER

Signature: William D. Fisher Date: 2-15-2022

2nd Endorsement from Board Liaison to Committee:

Comment: Excellent choice

Signature: Art Day Date: 2/17/22

Board Action: _____ Date: _____

President's Signature _____ Date _____

OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Donaco L. McMullen
 2. Address: 53 Cannon Drive, Ocean Pines, MD 21811
 3. Email: dmcullen1@aol.com
 4. Telephone: 443-388-2941 Property Owner for 50 (years)
 5. Committee in which you would like to be involved:

- | | | |
|---|----------------|-------------------------------------|
| <input type="checkbox"/> Aquatics | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Architectural Review | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Budget & Finance | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> By-Laws & Resolutions | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Clubs | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Communications | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Elections | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Environment & Natural Assets | Re-Appointment | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Golf | Re-Appointment | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Marine Activities | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Racquet Sports | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Recreation & Parks | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Search | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Strategic planning | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Other _____ | Re-Appointment | <input type="checkbox"/> |

Potential Term: 1st 2nd 3rd ~ Term will expire: FEBRUARY 2022

6. Why do you want to be on this Committee? I WOULD LIKE TO CONTRIBUTE TO MAKING SURE OUR GOLF CLUB HAS THE NECESSARY RESOURCES TO CONTINUE BEING ONE OF THE BEST COURSES ON THE

7. What knowledge/input can you offer to this Committee? I HAVE GOLFED FOR OVER 60 YEARS; I WAS SCHOOL GOLF COACH; I PLAYED ON THE
WORLD TEAM
 Signature: Donaco L. McMullen Date: 2/14/22

1st Endorsement from Committee Chairperson:
 Comment: DOU HAS BEEN A VALUABLE MEMBER OF THE TEAM
William Huber 2-14-2022
 Signature: _____ Date: _____

2nd Endorsement from Board Liaison to Committee:
 Comment: Excellent Choice
Jim Day 2/17/22
 Signature: _____ Date: _____

Board Action: _____ Date: _____
 President's Signature: _____ Date: _____

OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: THOMAS PIATTI

2. Address: 13 CHATHAM CT, OP

3. Email: tampiatti@aol.com

4. Telephone: 410 302 0558 Property Owner for 20 (years)

5. Committee in which you would like to be involved:

<input type="checkbox"/> Aquatics	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Architectural Review	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Budget & Finance	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> By-Laws & Resolutions	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Clubs	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Communications	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Elections	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Environment & Natural Assets	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Golf	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Marine Activities	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Racquet Sports	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Recreation & Parks	Re-Appointment	<input type="checkbox"/>
<input checked="" type="checkbox"/> Search	Re-Appointment	<input checked="" type="checkbox"/>
<input type="checkbox"/> Strategic planning	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Other _____	Re-Appointment	<input type="checkbox"/>

Potential Term: 1st 2nd 3rd ~ Term will expire: Current term expires 2018/22

6. Why do you want to be on this Committee? To continue to lend my 3 years of SEARCH committee experience to the process.

7. What knowledge/input can you offer to this Committee? Past experience AS AN OP BOARD APPOINTEE AND BEF Committee member.

Signature Thomas Piatti Date 2/8/2022

1st Endorsement from Committee Chairperson:
Comment: _____
Signature _____ Date _____

2nd Endorsement from Board Liaison to Committee:
Comment: _____
Signature [Signature] Date 2/8/2022

Board Action: _____ Date: _____

President's Signature _____ Date _____

OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Frank Brown

2. Address: 2 Alton Point, Ocean Pines, MD 21811

3. Email: fcbrown0469@gmail.com

4. Telephone: 443-506-5645 Property Owner for 17 (years)

5. Committee in which you would like to be involved:

<input type="checkbox"/> Aquatics	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Architectural Review	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Budget & Finance	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> By-Laws & Resolutions	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Clubs	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Elections	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Environment & Natural Assets	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Golf	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Recreation & Parks	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Communications	Re-Appointment	<input type="checkbox"/>
<input checked="" type="checkbox"/> Strategic planning	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Search	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Marine Activities	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Other _____	Re-Appointment	<input type="checkbox"/>

Impending Term: 1st 2nd 3rd ~ Term will expire: _____

6. Why do you want to be on this Committee? _____
 Since I have been a board member, I would like to see the continuation of the progress we have made in recent years.

7. What knowledge/input can you offer to this Committee? I have owned and operated a home development business for 40 years, working with homeowners, builders and county planners.

Frank M. Brown 2/8/22
 Signature Date

1st Endorsement from Committee Chairperson:
 Comment: FRANK will be AN outstanding addition
Bud Jolly 2/10/22
 Signature Date

2nd Endorsement from Board Liaison to Committee:
 Comment: Cy Fleck
 _____ 2/9/22
 Signature Date

Board Action: _____ Date: _____

 President's Signature Date

OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: STUART LAKEBICK
 2. Address: 9 WINDOWS WATCH CT / 811 HENRY AVE
LANCASTER, PA 17604
 3. Email: BAKFIXER @ AOL.COM
 4. Telephone: 215-864-6343 Property Owner for 8 (years)

5. Committee in which you would like to be involved:
- | | | |
|--|----------------|--------------------------|
| <input type="checkbox"/> Aquatics | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Architectural Review | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Budget & Finance | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> By-Laws & Resolutions | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Clubs | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Communications | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Elections | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Environment & Natural Assets | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Golf | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Marine Activities | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Racquet Sports | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Recreation & Parks | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Search | Re-Appointment | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Strategic planning | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Other _____ | Re-Appointment | <input type="checkbox"/> |

Potential Term: 1st 2nd 3rd ~ Term will expire: _____
 6. Why do you want to be on this Committee? STRATEGIC PLANNING IS
THE KEYSTONE TO WHERE OUR COMMUNITY IS
HEADING

7. What knowledge/input can you offer to this Committee?
SELF EMPLOYED - HAVE HAD TO PLAN - CRUCIAL TO
MY POSITION

Signature: [Signature] Date: 2/6/2022

1st Endorsement from Committee Chairperson:
 Comment: APPROVE
 Signature: [Signature] Date: 2/8/22

2nd Endorsement from Board Liaison to Committee:
 Comment: _____
 Signature: [Signature] Date: 2/9/22

Board Action: _____ Date: _____
 President's Signature _____ Date _____